ANNUAL Report 2018

We are now at our own building

ঢাকা ইন্স্যুরেন্স লিমিটেড

DHAKA INSURANCE LIMITED

THE TRUSTED HOUSE OF INSURANCE

ANNUAL REPORT 2018

DHAKA INSURANCE LIMITED

THE TRUSTED HOUSE OF INSURANCE

Head Office : Dhaka Insurance Bhaban, 71, Purana Paltan Line, Dhaka-1000, Bangladesh.
Tel. : +880 (2) 58316139-43, 58316146, 58316147, 58316148, Fax : +880 (2) 58316144-5
E-mail : contact@dhakainsurancebd.com, dil.ho@hotmail.com
www.dhakainsurancebd.com

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THINK FAST
THINK BETTER

FAZLUR RAHMAN
Founder

Letter of Transmittal

All Shareholders,
Bangladesh Securities and Exchange Commission,
Insurance Development and Regulatory Authority,
Registrar of Joint Stock Companies & Firms,
Dhaka Stock Exchange Limited and
Chittagong Stock Exchange Limited

Annual report for the year ended December 31, 2018

Dear Sir (s),

Enclosed please find a copy of the Annual Report together with the Audited Financial Statements including Statement of Financial Position as at December 31, 2018 and Statement of Comprehensive Income, Statement of Cash Flows for the year ended December 31, 2018 along with notes thereon of Dhaka Insurance Limited for kind information and record.

Best regards,

Yours sincerely,

(Uttam Kumar Dey, ACS)
Company Secretary

Our Vision & Mission

Our Vision

Our vision is to become the premier insurance organization and the insurer of first choice in Bangladesh with a sound reputation for dependability, professionalism and the highest standard of customer satisfaction and creating a professional corporate culture.

Our Mission

Our mission is to:

- grow steadily and significantly in non-life insurance market share.
- continue delivering attractive returns to our shareholders.
- invest in top quality human resources and develop full potentials of employees by providing continued training and insurance education.
- bring innovation in insurance products and selling techniques

Our Core Values

- Transparency
- Integrity
- Professionalism
- Excellence
- Result Focus
- Team Work

Profile of the Company

Date of Incorporation
4th January, 2000

Date of Commencement of Business
4th January, 2000

Date of Registration to Carry on General Insurance Business
2nd February, 2000

Authorized Capital
Tk. 1,200,000,000

Paid-up Capital
Tk. 401,250,000

Date of Public Issue
December, 2009

Date of Listing
Dhaka Stock Exchange Ltd. : 15 February, 2010
Chittagong Stock Exchange Ltd. : 16 February, 2010

Registered Office
115/7-A, Distillary Road,
Gandaria, Dhaka.

Head Office:
Head Office : Dhaka Insurance Bhaban, 71,
Purana Paltan Line, Dhaka-1000, Bangladesh.
Tel. : +880 (2) 58316139-43,
58316146, 58316147, 58316148,
Fax : +880 (2) 58316144-5
E-mail : contact@dhakainsurancebd.com,
dil.ho@hotmail.com
Web : www.dhakainsurancebd.com

Auditors
MABS & J Partners
Chartered Accountants

Board of Directors

Chairman

Hamida Rahman

Vice-Chairman

Shampa Rahman

Directors

Mohammad Masum

Biswajit Saha
(Representative of
Vott Oil Refineries Ltd.)

Prodip Karan
(Representative of International
Oil Mills Ltd.)

A.K.M. Kamruzzaman
(Representative of Khan Brothers
Ship Building Ltd.)

Independent Directors

Golam Sarwar

Hasan Rajib Prodhan

Chief Executive Officer

A.Q.M Wazed Ali

Executives of the Company

Chief Executive Officer
A.Q.M. Wazed Ali

Adviser
Md. Lutfor Rahman Chowdhury

Consultant
Md. Ezhar Hossain

Deputy Managing Director
Syed Farid Uddin Masud
Md. Shahid Ullah
Md. Rafiqul Islam Talukder
Md. Zakir Hossain Mojumder

Assistant Managing Director
Santi Narayan Das
Sanjib Bhattacharjee
Md. Nazim Uddin
Khondoker Morshed Newaz
Md. Anwar Hossain

Senior General Manager
Md. Khairul Islam Mollah
Ahamed Faize Tarique
S.M. Khurshidul Amin
Md. Mostafa
Abdul Malek Mridha

General Manager
Md. Mozibur Rahman
Md. Rabiul Islam Talukder

Deputy Managing Director (F & A)
Md. Abul Hashim

Sr. Deputy General Manager
Anwarul Islam
Mokles Uddin Ahmed
Md. Rabiul Alam Noushad

Deputy General Manager
Md. Shamsul Arfin
S.G.M. Nadir Hossain
A.T.M. Mostafizur Rahman

Sr. Assistant General Manager
Md. Ruhul Amin
Md. Abul Kalam Azad

Assistant General Manager
Md. Sanaullah Siddiqi
Md. Muqbul Hossain
Dipanker Saha
Anjan Kumar Roy
Md. Jahangir Hossain
Md. Musabbir Ahmed

Sr. Deputy General Manager & Company Secretary
Uttam Kumar Dey, ACS

Our Branches

Sl. No.	Name of the Branch	Name of the In-charges & Designation	Address	Telephone
Dhaka Division				
01.	Local Office	Mr. Md. Zakir Hossain Mojumder Dy. Managing Director	Amin Court (6th Floor), 62-63, Motijheel C/A ,Dhaka-1000.	Off : 9554950 PABX: 9586720 M : 01911445802
02.	Kawran Bazar Branch	Mr. Md. Rafiqul Islam Talukder Dy. Managing Director	H & Z Complex Ltd. (5th floor) 41/1, Kazi Nazrul Islam Avenue, Kawran Bazar, Dhaka.	Off : 9145386 M : 01713335447
03.	Gulshan Branch	Mr. Md. Nazim Uddin Assistant Managing Director	Sheba House (1stFloor)Plot # 34, Road # 46, North Commercial Area Gulshan -2, Dhaka-1212	Off : 9849488 FAX: 9849778 M :01819231325
04.	Rajuk Avenue Branch	Mr. Md. Anwar Hossain Assistant Managing Director	28/1/C,Toyenobee Circular Road,(V.I.P Road),Motijheel,Dhaka-1000.	Off : 9561675 M : 01711434950
05.	Banani Branch	Mr. Md. Rabiul Islam Talukder General Manager	Bashati Condominium, Flat-B/F, Road-17, House-15, Kemal Ataturk Avenue, Banani, Dhaka	Off : 9821059 M : 01817124076
06.	Narayanganj Branch		26-29, S.M. Maleh Road, Tan Bazar, Narayanganj	
Mymensingh Division				
07.	Sherpur Branch	Mr. Md. Musabbir Ahmed Assistant General Manager	Sahera Plaza, Munshi Bazar, Kharompur, Sherpur Town, Sherpur	M : 01713335485
08.	Mymensingh Branch	Mr. Md. Joynal Abedin Sr. Manager	24/1 Choto Bazar (3rd floor) Mymensingh.	Off : 09151075 M : 01725003360
Chittagong Division				
09.	Agrabad Branch	Mr. Syed Farid Uddin Masud Dy. Managing Director	Delower Bhaban (4rd floor) 104, Agrabad C/A, Chittagong.	Off : 031-715570 031-715013 FAX: 031-715570 M : 017131109190
10.	Laldighi Branch	Mr. Sanjib Bhattacharjee Assistant Managing Director	Gazi Tower (3rd Floor), 47 Shah Amanat Road, Laldighi East, Kotowali,Chittagong	Off : 031-2850999 Fax: 031-2850800 M : 01919110777
11.	Comilla Branch	Mr. Md. Mostafa Sr. General Manager	Surovi Mansion (2nd floor),Nazrul Islam Sarak, Kandirpar, Comilla.	Off : 081-63736 M : 0171232334
Khulna Division				
12.	Khulna Branch	Mr. Khondoker Morshed Newaz Assistant Managing Director	87, Jessore Road, Khulna.	Off : 041-733834 M : 01711841250
13.	Jessore Branch	Mr. Ahmed Faize Tarique Sr. General Manager	41, M. K. Road, Jessore	Off : 0421-61334 M : 01713335480
Barisal Division				
14.	Barisal Branch	Mr. Abdul Malek Mridha Sr. General Manager	102/103, Bir Shrestho Captain Mohiuddin Jahangir Sarak, Sador Road,Barisal.	Off : 04312176840 M : 01776111114 01556509946
Rangpur Division				
15.	Dinajpur Branch	Mr. Md. Rabiul Alam Noushad Sr. Deputy General Manager	Munshipara, Municipality Market (1st floor),No.7, Dinajpur Sador, Dinajpur.	M: 01712290102
Rajshahi Division				
16.	Pabna Branch	Mr. Md. Abul Kalam Azad Sr. Asstt. General Manager	Haque Super Market (3rd floor), Abdul Hamid Road, Pabna	Off. : 073165953 M. : 01729802369

CRISL

Setting global standard at national level

Credit Rating Report

Credit Rating Information and Services Limited
Founder Member, Association of Credit Rating Agencies in Asia (ACRAA), Manila, Philippines
Joint Venture with JCR-VIS Credit Rating Company Ltd. Pakistan
www.crislbd.com

CREDIT RATING REPORT
On
DHAKA INSURANCE LIMITED

REPORT: RR/23872/18

This is a credit rating report as per the provisions of the Credit Rating Companies Rules 1996. CRISL's Claim Paying Ability Rating is valid for only one year from the date of rating. After the above period, the rating will not carry any validity unless the company goes for rating surveillance. ***CRISL followed Insurance Rating Methodology published in CRISL website www.crislbd.com***

	Claim Paying Ability
CPA Rating	A+
Outlook	Stable
Date of Rating: December 02, 2018	**Valid up to:** December 01, 2019

Address:
CRISL
Nakshi Homes
(4th & 5th Floor)
6/1A, Segunbagicha,
Dhaka-1000
Tel: 9530991-4
Fax: 88-02-9530995
Email:
crisldhk@crislbd.com

Ratings Contact:
Md. Asiful Huq
asif@crislbd.com

Analysts:
Reaz Uddin Ahmed
reaz@crislbd.com

Md. Younusur Rahman
younus@crislbd.com

CPA Rating: A+

Outlook: *Stable*

Rating :
Based on Financials up to December 31, 2017 & September 30,2018 (unaudited)

DHAKA INSURANCE LIMITED

ACTIVITY
Non-Life Insurance

DATE OF INCORPORATION
January 4, 2000

COMMENCEMENT OF BUSINESS
January 4, 2000

CHAIRMAN
Mrs. Hamida Rahman

MANAGING DIRECTOR
A.Q.M Wazed Ali

EQUITY
Tk.945.42 Million

TOTAL ASSETS
Tk.1,916.29 Million

Page 1 of 13

1.0 RATIONALE

CRISL has reaffirmed the Claim Paying Ability (CPA) rating of Dhaka Insurance Limited (DIL) to 'A+' (pronounced as single A plus) based on the financials up to December 31, 2017 and other relevant qualitative and quantitative information up-to the date of rating. The above rating reflects DIL's improving underwriting performance, good liquidity, good fixed asset investment, diversified ownership pattern etc.

DIL sources significant business from renowned group of companies. The company continues to deliver improved services taking due care of the compliance requirements with good underwriting and financial performance. Based on the financial statement of YE2017, its underwriting profit stood at Tk.71.47 million in YE2017 which was 12.23% increased than the previous year. However, the gross underwriting margin and net underwriting margin have been found to be slightly declining and moved downward to 66.67% and 31.99% in YE2017 from 67.17% and 32.44% in YE2016 respectively. Profit after Tax (PAT) moved upward to Tk.75.48 million from Tk. 64.22 million during the above periods respectively. CRISL views DIL's investment strategy is diversified having around major portion of its funds remaining in cash and deployed in fixed deposits as well as in fixed assets while rest in capital market.

The capital base of the company stood at Tk.400.00 million, as per the regulatory minimum level, however, above capital base stood at Tk.401.25 million as on December 30, 2017. The company has significant investment in fixed asset of Tk.318.66 million on 37.50 decimal land at Purana Paltan Line and Wari, Dhaka which is at current date of rating will be Tk.511.80 million. Moreover, DIL has finished 17 storied tower for its Corporate office at Purana Paltan Line, Dhaka which has enhanced its overall solvency and investment quality.

On the other hand, DIL faces challenges from low business income and market share, decline some profitability indicators, moderate Internal Capital Generation Ratio (ICGR), consecutive underwriting loss in miscellaneous segment due to high management expense; however, reduction of above expense will enhance its overall performance. CRISL expects the company to continue to adopt a prudent underwriting approach, improve business and underwriting performance in miscellaneous segment.

CPA rated in this category is adjudged to offer high claim paying ability. Protection factors are good and there is an expectation of variability in risk over time due to economic and/or underwriting conditions.

CRISL also views the company with "Stable Outlook" from the industry viewpoint for overall industry growth and policy and regulations implicated by regulatory authority as well as new Insurance Act. CRISL believes that the company will be able to maintain its fundamentals in foreseeable future.

For President & CEO
Sarwat Amina
Executive Vice President
Credit Rating Information and Services Ltd.

Financial Highlights

Five years Key Operating and Financial Data of the Company

Tk. In Million
Except Sl.No. 10-14

Sl No.	Particulars	2018	2017	2016	2015	2014
1	Gross Premium Income	326.73	300.18	264.82	288.24	284.11
2	Income from Investment	45.76	49.58	49.36	51.20	72.55
3	Net Claim Paid	3.30	5.29	13.32	13.25	6.48
4	Net Profit Before Tax	120.98	116.18	99.82	118.59	144.51
5	Paid-up Capital	401.25	401.25	401.25	401.25	375.00
6	Shareholders' Equity	965.53	945.42	716.19	696.75	670.90
7	Total Reserve Fund	453.85	433.03	220.56	203.56	183.54
8	Total Investment	1,463.85	1,455.35	1,144.00	1,167.27	1,131.52
9	Total Assets	1,992.95	1,916.29	1,590.98	1,538.00	1,425.57
10	Rate of Dividend	15.00% (Cash)	12.50% (Cash)	12% (Cash)	12.50% (Cash)	8% (Cash) & 7% (Stock)
11	Face Value Per Share	10.00	10.00	10.00	10.00	10.00
12	Earning Per Share (EPS)	1.99	1.88	1.60	1.43	1.84
13	Net Asset Value Per Share(without revaluation)	19.25	18.75	17.85	17.36	17.89
14	Net Asset Value Per Share(with revaluation)	24.06	23.56			

Photographs

কোম্পানীর ১৮তম বার্ষিক সাধারন সভায় উপস্থিত পরিচালকমন্ডলী।

কোম্পানীর ১৮তম বার্ষিক সাধারন সভায় উপস্থিত শেয়ারহোল্ডার বৃন্দের একাংশ।

ছবিতে ১৮তম বার্ষিক সাধারন সভায় কোম্পানীর প্রতিষ্ঠাতা চেয়ারম্যান জনাব ফজলুর রহমান এর সহিত উর্ধতন কর্মকর্তাবৃন্দ এবং সম্মানীত শেয়ার হোল্ডারবৃন্দ।

Photographs

বার্ষিক শাখা প্রধান সম্মেলন-২০১৮ এ উপস্থিত কোম্পানীর মুখ্য নির্বাহী কর্মকর্তা, উপদেষ্টা, উপ-ব্যবস্থাপনা পরিচালক (অর্থ ও হিসাব), সহকারী ব্যবস্থাপনা পরিচালক (ইউ আর সি), কোম্পানী সচিব ও অন্যান্য উর্ধতন কর্মকর্তাবৃন্দ।

বার্ষিক শাখা প্রধান সম্মেলন ২০১৮ এ উপস্থিত সম্মানীত শাখা প্রধানগণ।

কোম্পানীর ১৮তম বার্ষিক সাধারন সভায় বক্তব্যরত অবস্থায় শেয়ারহোল্ডার বৃন্দ।

Photographs

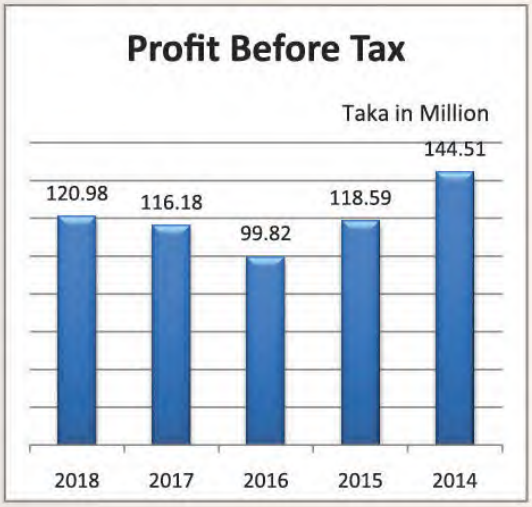
ঢাকা ইন্স্যুরেন্স লিমিটেড এর মুখ্য নির্বাহী কর্মকর্তা অগ্নি বীমা দাবীর ৩,১৬,৪৯,২৬৯.০০ টাকার চেক হস্তান্তর করছেন। ছবিতে কোম্পানীর উর্ধতন কর্মকর্তাদের দেখা যাচ্ছে।

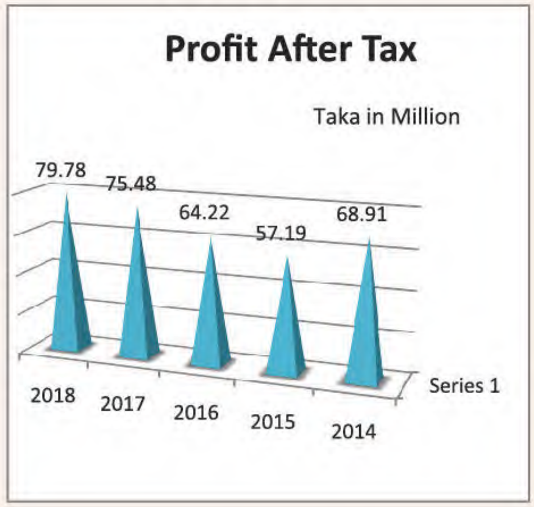
ঢাকা ইন্স্যুরেন্স লিমিটেড এর সহকারী ব্যবস্থাপনা পরিচালক ও লোকাল অফিসের ইনচার্জ মেরিন বীমা দাবীর ১৬,৭১,৭০৩.০০ টাকার চেক হস্তান্তর করছেন।

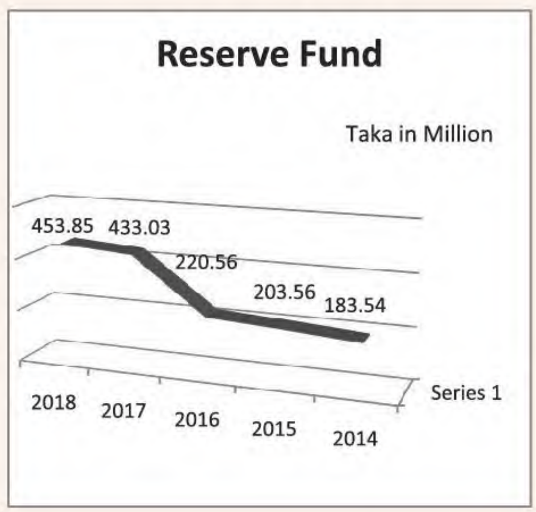
ঢাকা ইন্স্যুরেন্স লিমিটেড এর কুমিল্লা শাখা প্রধান অগ্নি বীমা দাবীর ৩,৮৪,৫৯৮.০০ টাকার চেক হস্তান্তর করছেন।

Company's Performance at a Glance

Graphical Presentation

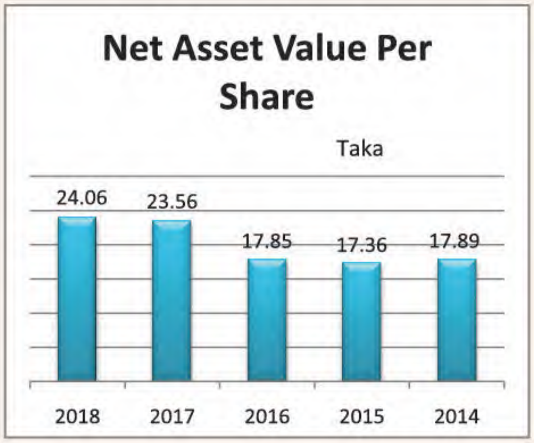


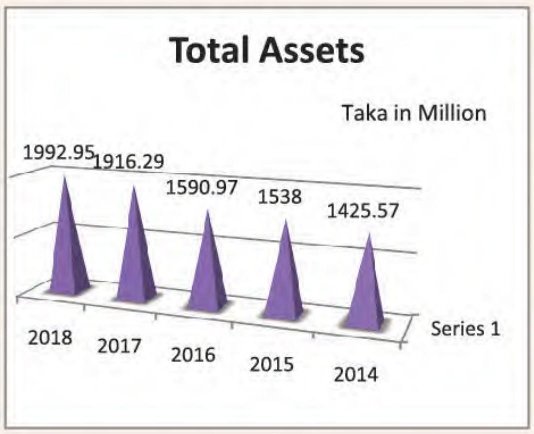


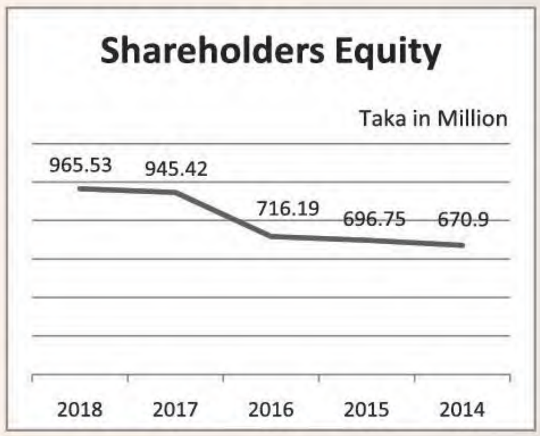


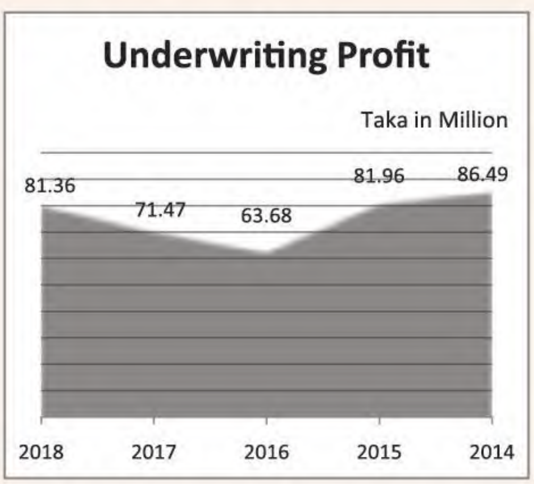
Company's Performance at a Glance

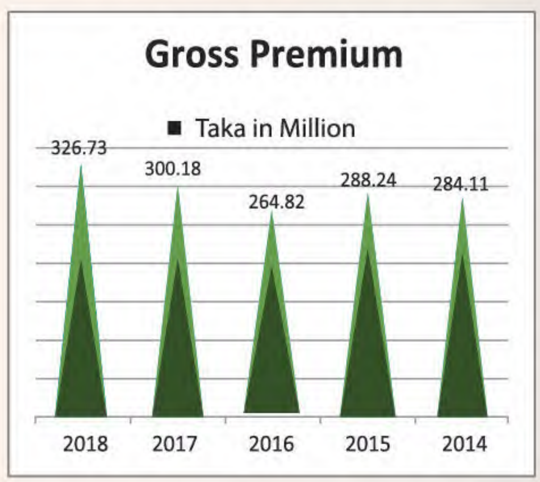
Graphical Presentation











ঢাকা ইন্স্যুরেন্স লিমিটেড
প্রধান কার্যালয় : ঢাকা ইন্স্যুরেন্স ভবন
৭১, পুরানা পল্টন লাইন, ঢাকা-১০০০।

১৯তম বার্ষিক সাধারন সভার বিজ্ঞপ্তি

এতদ্বারা ঢাকা ইন্স্যুরেন্স লিমিটেড এর সম্মানিত শেয়ারহোল্ডারদের জ্ঞাতার্থে জানানো যাইতেছে যে, কোম্পানীর ১৯তম বার্ষিক সাধারন সভা আগামী ২৭ শে জুন, ২০১৯ রোজ বৃহস্পতিবার বেলা ১০.৩০ ঘটিকায় মাল্টিপারপাস হল, ইন্স্টিটিউশন অব ডিপ্লোমা ইঞ্জিনিয়ার্স বাংলাদেশ, আইডিইবি ভবন, ১৬০/এ, কাকরাইল, ঢাকা-১০০০ নিম্নলিখিত কার্যাবলী সম্পাদনের নিমিত্তে অনুষ্ঠিত হইবে ঃ

আলোচ্যসূচী:

১। ৩১ শে ডিসেম্বর, ২০১৮ তারিখে সমাপ্ত বৎসরের কার্যক্রমের উপর পরিচালকবৃন্দের প্রতিবেদন, নিরীক্ষকদের প্রতিবেদন ও নিরীক্ষিত হিসাব গ্রহন ও অনুমোদন।

২। পরিচালনা পর্ষদের সুপারিশক্রমে ৩১ শে ডিসেম্বর, ২০১৮ সালে সমাপ্ত বৎসরের জন্য লভ্যাংশ ঘোষনা।

৩। কোম্পানীর আর্টিকেলস অব এসোসিয়েশনের ৯৫ ধারা অনুযায়ী গ্রুপ-ক হইতে অবসর গ্রহনকারী পরিচালকগনের স্থলে পরিচালক নির্বাচন/পুনঃ নির্বাচন এবং গ্রুপ -খ ভূক্ত শেয়ার হোল্ডারগন হইতে পরিচালক নির্বাচন/পুনঃ নির্বাচন ।

৪। ২০১৯ সালের জন্য নিরীক্ষক নিয়োগ ও তাঁহাদের পারিতোষিক নির্ধারন।

৫। নিরপেক্ষ পরিচালক নিয়োগ অনুমোদন।

৬। ২০১৯ সালের জন্য কমপ্লায়েন্স নিরীক্ষক নিয়োগ ও তাঁহাদের পারিতোষিক নির্ধারন।

পরিচালনা-পর্ষদের আদেশক্রমে

তারিখ ঃ ঢাকা
১০ জুন, ২০১৯

(উত্তম কুমার দে, এসিএস)
কোম্পানী সচিব

দ্রষ্টব্য ঃ

১। সদস্যবহি/ডিপজিটরী রেজিষ্টারে "রেকর্ড ডেট" অর্থাৎ ২৬ মে, ২০১৯ এ যে সব সদস্যের নাম অন্তর্ভূক্ত থাকিবে, তাঁহারা বার্ষিক সাধারন সভায় যোগদানের ও লভ্যাংশ প্রাপ্তির যোগ্য হইবেন।

২। সাধারন সভায় যোগদান ও ভোটদানের জন্য একজন সদস্য তাঁহার পরিবর্তে সভায় যোগদান ও ভোটদানের জন্য সংঘবিধি অনুযায়ী কোম্পানীর কোন সদস্যকে প্রক্সি নিয়োগ দিতে পারিবেন।

৩। সঠিকভাবে পূরনকৃত ও ২০ (বিশ) টাকা ডাকমাসুলযুক্ত "প্রক্সি ফরম" কোম্পানীর প্রধান কার্যালয়ে বার্ষিক সাধারন সভার নূন্যতম ৪৮ ঘন্টা পূর্বে জমা দিতে হইবে।

৪। বার্ষিক সাধারন সভায় যোগদানের জন্য সদস্যগন/প্রক্সিগনকে বার্ষিক প্রতিবেদনের সঙ্গে প্রেরিত "উপস্থিতি পত্র" **(Attendance Slip)** সঠিকভাবে পূরন করিয়া সাথে আনিতে হইবে।

৫। কেবলমাত্র শেয়ারহোল্ডার অথবা তাঁহার প্রক্সির জন্য সাধারন সভায় প্রবেশাধিকার সংরক্ষিত থাকিবে। কোন অতিথি বা শিশু সভাস্থলে প্রবেশ করিতে পারিবেন না।

৬। বাংলাদেশ সিকিউরিটিজ এন্ড এক্সচেঞ্জ কমিশনের সার্কুলার নং-SEC/CMRRCD/2009-193/154 dated 24.10.2013 অনুযায়ী বার্ষিক সাধারন সভাস্থলে কোন প্রকার উপহার অথবা খাবারের ব্যবস্থা থাকিবে না।

MESSAGE FROM THE CHAIRMAN

Bismillahir Rahmanir Rahim

Dear Shareholders, Ladies & Gentlemen,

Assalamu Alaikum,

It is a great pleasure and privilege for me to welcome you all in the nineteen Annual General Meeting (AGM) of Dhaka Insurance Limited. Here I present before you the Company's Annual Report- 2018 with the audited financial statement for the year for your comments and approval. On behalf of the Board of Directors of the Dhaka Insurance, I would like to extend my good wishes and cordial greetings to you all for your sincere support and co-operation with our company.

Bangladesh is moving with determined aim of a digital Bangladesh maintaining sustainable GDP growth during the last decade. The GDP growth of the country has soundly increased to 7 .86 percent in FY 2017-18 against 7.28 percent in FY 2016-17. In this auspicious era of economic take off of Bangladesh it is very important to ensure secure role of insurance sector of the country. The revenue of Non Life Insurance industry in Bangladesh was Tk.16, 147 million in 2017 as against Tk.15,643 million in 2016 indicating growth rate 3.22% only.

Despite various challenges and rough competition in the sector Dhaka Insurance was well ahead securing good position in terms of profit earning due to our prudent underwriting and business strategy plan. During the year 2018 the company earned profit before Tax Taka 120.98 million of which profit after Tax/Reserve stood Tk.101.95 million. The company registered upward growth in profit as well as premium income. The total assets of the company rose to TK 1992.95 in the year 2018 from Tk.1916.29 million in 2017.

You are well aware that Dhaka Insurance maintains standard level in declaring dividend every year and we have proposed 15% cash dividend per share for the year 2018.

As one of the financial institution of the country Dhaka Insurance Limited maintains corporate culture considered interest of our clients, shareholders and employees equally. DIL Board always encourages providing a high level satisfaction to our valued clients by protecting their risk well in source. Our sound capital base supports the expansion of the company. We are proud to say that company has its own 14 multistoried plus 3 basement building located in the heart of the capital city. We have a plan for construction of another commercial building in DIL own purchased land at Hatkhola, Dhaka.

On behalf of members of the entire Dhaka Insurance family, I would like to express heartfelt thanks and gratitude to our shareholders and valued customers for their continuous support, unfailing faith and trust to us.

In fine, I would also like to express my earnest thanks to our Shareholders and Regulators specially IDRA and BSEC for their policy guidelines, trust & confidence upon us. I am grateful to my fellow members of the Board of Directors for their guidance and support. My sincere thanks go to all the employees of Dhaka Insurance led by the Managing Director/CEO for their hard work and commitment.

Allah Hafez

হামিদা রহমান

Hamida Rahman
Chairman

REVIEW OF THE MANAGING DIRECTOR & CEO

Bismillahir Rahmanir Rahim.
Honorable shareholders,

Assalamu Alaikum

It is in deed my great pleasure to welcoming to you all of the 19 Annual General Meeting (AGM) of Dhaka Insurance Limited. I would like to express my humble gratitude to Almighty Allah for His blessing to present Annual Report of the company since 2011. I am very much pleased to report another successful year of Dhaka Insurance Limited presenting before you the Annual Report for the year 2018 along with audited Financial Statements for your review, comments and approval.

During our 18 years successful journey of our company has become possible only because of the regular guidance and co-operation of our respected members of the Board of Directors, Shareholders, valued clients, distinguished Patrons and Well-wishers. I cordially thank you all from the bottom of my heart for your contribution, guidance and support towards the growth of Dhaka Insurance Limited.

The country's export earnings rose to USD36, 668 million in FY 2018 from USD 34,847 million in FY 2017 registering a growth of 5.81%. Foreign remittance inflow in 2018 grew significantly which was 17.34% higher reach to USD 14,982 million from USD 12,769 million in 2017. During the year export earnings increased mainly due to increase of export of agriculture and ceramic products which registered an increase of 38.55%. This also helped to increase foreign exchange reserve at a level of USD 33,000 million in 2018.

The Bangladesh economy secured her GDP growth 7.86 percent in FY 2017-18 against GDP growth 7.28 percent in FY 2016-17 which is well above the global economic growth. The contribution of insurance sector to national GDP is not up to the mark. Our initiative remains to improve the situation with the help of IDRA.

Dhaka Insurance is progressing with good name & fame ensuring profit gain since long. Our company practices co-operate governance carefully considered as corporate governance is the strong step for operating our business quality. A human resource is very important to achieve desire outcome of any organization. Dhaka Insurance always pays high attention to making its human resources an asset for the company by providing them a strong foundation through professional training, workshops.

Dhaka Insurance has proved its capability in settling number of large claims in the year 2018 where our reinsurer supported with their concurrence against due ceding. Despite facing various challenges in insurance market, Dhaka Insurance generated operating profit before Tax Tk.120.98 million in the year 2018 which was TK. 116.18 million in 2017. Our premium income, total reserve fund, total investment and total assets have been increased during the year 2018. Dhaka Insurance Limited shifted its Head Office to its own multistoried office building located at 71,Purana Paltan line, Dhaka-1000 from 1st day of January 2018.

We are confident that Dhaka Insurance will go forward by our collective effort with the support of our clients & shareholders base and our resources. I believe that the year 2019 will be more vibrant and fruitful year for DIL.

In conclusion, I would like to convey my sincere thanks and gratitude to the Chairman and the members of the Board of Directors of DIL for their valuable input, guidance and continuous support. My best regards & thanks to the authority of IDRA, BSEC, SBC and all schedule Banks and financial organizations. Thanks are truly due to all our valued clients who kept their trust confidence on us. Finally I extend my hearty thanks to the members of the management team and all level of employees of Dhaka Insurance Limited for their hard work and deep rooted commitment towards achieving our desired goal.

Allah Hafez

A Q M Wazed Ali.
Managing Director & CEO

পরিচালকমন্ডলীর প্রতিবেদন

বিসমিল্লাহির রাহমানির রাহিম

সম্মানিত শেয়ারহোল্ডারবৃন্দ, আসসালামু আলাইকুম।

ঢাকা ইন্স্যুরেন্স লিমিটেড এর ১৯তম বার্ষিক সাধারন সভায় উপস্থিত সকলকে স্বাগত জানাচ্ছি। আমি আনন্দের সাথে ৩১শে ডিসেম্বর, ২০১৮ সমাপ্ত বছরের পরিচালক মন্ডলীর প্রতিবেদনসহ নিরীক্ষিত আর্থিক বিবরনীসমূহ এবং নিরীক্ষা প্রতিবেদন আপনাদের সু-বিবেচনা এবং অনুমোদনের জন্য উপস্থাপন করছি।

বিশ্ব অর্থনীতিঃ

বিগত বছরগুলির ন্যায় আলোচ্য বছরেও বিশ্ব অর্থনীতির প্রবৃদ্ধির হার একই পর্যায়ে স্থিতিশীল ছিল। আন্তর্জাতিক মুদ্রা তহবিলের তথ্য অনুযায়ী বৈশ্বিক অর্থনৈতিক প্রাক্কলিত প্রবৃদ্ধির হার ২০১৭ ও ২০১৮ সালে একই হারে ৩.৭ শতাংশ ছিল। এশিয়ান ডেভেলপমেন্ট আউট লুক ২০১৮ অনুযায়ী এশিয়ান দ্রুত বর্ধনশীল ও উন্নয়নশীল দেশগুলির জিডিপির প্রাক্কলিত প্রবৃদ্ধির হার ২০১৮ সালে ছিল ৬.৫ শতাংশ এবং ২০১৭ সালে এই প্রবৃদ্ধির হার ছিল ৬.৫ শতাংশ ।

বাংলাদেশ অর্থনীতি ঃ

বাংলাদেশ অর্থনীতির গত কয়েক বছর যাবৎ ইতিবাচক প্রবৃদ্ধির ধারা অব্যাহত আছে। ২০১৭-১৮ সনে জিডিপি প্রবৃদ্ধি ছিল ৭.৮৬ শতাংশ যা ২০১৬-১৭ সনে ছিল ৭.২৮ শতাংশ। রপ্তানী ও সরকারী বিনিয়োগে ইতিবাচক ধারা অব্যাহত থাকায় চলতি অর্থ বছর শেষে বাংলাদেশ মোট দেশজ উৎপাদনে (জিডিপি) ৮ শতাংশ প্রবৃদ্ধি পেতে পারে সূত্রঃ এশীয় উন্নয়ন ব্যাংক (এডিবি)। বাংলাদেশের জিডিপি প্রবৃদ্ধির যে প্রাক্কলন এডিবি করেছে তা সরকারের হিসাবের চেয়ে কিছুটা কম হলেও এডিবির আগের পূর্বাভাসের চেয়ে অনেকটা বেশী। অর্থ বছরের প্রথম ৮(আট) মাসের (জুলাই-ফেব্রুয়ারী) তথ্য বিশ্লেষন করে বাংলাদেশ পরিসংখ্যান ব্যুরো যে, প্রাক্কলন করেছে তাতে ২০১৮-২০১৯ অর্থ বছর শেষে জিডিপি প্রবৃদ্ধি হতে পারে রেকর্ড ৮.১৩ শতাংশ।

২০১৮ সালে মাথাপিছু আয় ১৬১০ মার্কিন ডলার থেকে বেড়ে হয়েছে ১৭৫১ মার্কিন ডলার হয়েছে। জাতিসংঘের হিসাবে ২০১৮ সনে বাংলাদেশ স্বল্পোন্নত দেশের (এল, ডি, সি) তালিকা থেকে বের হয়ে উন্নয়নশীল দেশ হওয়ার প্রাথমিক যোগ্যতা অর্জন করেছে। এটি সম্ভব হয়েছে অর্থনীতির কাঠামোগত রূপান্তর এবং জনসংখ্যা নিয়ন্ত্রণ করে তা মানব সম্পদে রূপান্তরের মাধ্যমে। তাছাড়া কৃষি নির্ভর অর্থনীতি থেকে শিল্প ও সেবাখাত নির্ভর অর্থনীতিতে অগ্রাধিকার দেয়া হয়েছে। মাথাপিছু আয়, মানব সম্পদ ও অর্থনৈতিক ভঙ্গুরতা এই তিন সূচকে প্রাথমিক যোগ্যতা অর্জন বাংলাদেশের জন্য অন্যতম বড় সাফল্য। শিল্প ও সেবাখাত নির্ভর অর্থনীতিতে এ সময় দেশের বৈদেশিক মুদ্রার রিজার্ভ ৩৩.২২ বিলিয়ন মার্কিন ডলার অতিক্রম করেছে। ২০১৭-১৮ সালে দেশের বার্ষিক মুদ্রাস্ফীতির হার ৫.৭৮ এবং ২০১৬-১৭ সালে যাহা ছিল ৫.৪৪ শতাংশ।

বাংলাদেশ পরিসংখ্যান ব্যুরোর তথ্য অনুযায়ী ২০১৭-২০১৮ অর্থবছরে জিডিপি প্রবৃদ্ধির হার যথাক্রমে: কৃষিখাতে ৩.৪৭ শতাংশ, শিল্পখাতে ১৩.৪০ শতাংশ এবং সেবাখাতে ৭.০২ শতাংশ।

বীমা শিল্প ঃ

সম্প্রতি বীমা উন্নয়ন ও নিয়ন্ত্রণ কর্তৃপক্ষের যুগোপযোগী নিরলস প্রচেষ্টায় বীমা শিল্পের ভাবমূর্তী অনেক উজ্জলতর হচ্ছে এবং বীমার প্রতি গ্রাহকদের আকর্ষণ ক্রমান্বয়ে বৃদ্ধি পাচ্ছে। বীমা আইন ২০১০ সালে প্রনয়নের পর অদ্যাবধি সম্পূর্ন বীমা বিধি প্রনয়ন সম্পন্ন না হওয়ায় এই শিল্প এখন ও বীমা আইনের সুফল পুরোপুরি পাচ্ছে না। দেশে বিদ্যমান বীমা পলিসি সমূহ গতানুগতিক বিধায় বীমা ব্যবসার পরিধি চাহিদা মোতাবেক তেমন প্রসারিত হচ্ছে না। তাই বিদ্যমান পলিসির পাশাপাশি নুতন ও আকর্ষনীয় বীমা পলিসি উদ্ভাবন করে বীমাশিল্পের প্রসার করা একান্ত প্রয়োজন।

বীমা শিল্পে শিক্ষিত দক্ষ জনবলের অপ্রতুলতা, নিয়ম বর্হিভূত অবলিখন, ঝুঁকি নিরুপনে অদক্ষতা বীমা সেক্টরের উন্নয়নে বড় বাধা হয়ে দাঁড়িয়েছে। বীমা শিল্পে শৃঙ্খলা আনার জন্য ইন্স্যুরেন্স রেগুলেটারী কর্তৃপক্ষের জোরালো ভূমিকা রাখা প্রয়োজন যা ইতিমধ্যে বীমা উন্নয়ন ও নিয়ন্ত্রণ কর্তৃপক্ষের কার্যক্রমে দৃশ্যমান। সম্প্রতি বীমা উন্নয়ন ও নিয়ন্ত্রন কর্তৃপক্ষের কিছু যুগোপযোগী সিদ্ধান্ত ও নীতিমালা প্রনয়নের কারনে বিগত বছরের তুলনায় বীমা শিল্প অনেকটা ঘুরে দাঁড়িয়েছে। দেশের বেসরকারী নন-লাইফ বীমা খাতে ২০১৭ সালে মোট প্রিমিয়াম আয় ছিল ২৭,৩৭৩ মিলিয়ন টাকা যা বিগত ২০১৬ সালে ছিল ২৫,৩৯২ মিলিয়ন টাকা। আমাদের দেশের একটি বৃহৎ অংশ এখনো বীমা খাতের আওতা বর্হিভূত রয়ে গেছে, যার প্রেক্ষীতে জিডিপিতে বীমা শিল্পের অবদানের হার ১ শতাংশেরও কম যা বৃদ্ধি করার সর্বাত্মক প্রচেষ্টা নেওয়া প্রয়োজন।

কোম্পানীর ব্যবসায়িক কার্যক্রম ২০১৮ ঃ

২০১৮ সালে কোম্পানীর ব্যবসা উল্লেখযোগ্য হারে বৃদ্ধি পেয়েছে। বিভিন্ন প্রতিকূলতা ও সামগ্রিক ব্যবসায়িক কর্মকান্ডে বিরূপ প্রভাব সত্বেও কোম্পানী কর্তৃক গৃহীত পদক্ষেপের ফলে ব্যবসা আশানুরূপ হারে বেড়েছে। ২০১৮ সালে কোম্পানীর মোট প্রিমিয়াম আয় হয়েছে ৩২.৬৭কোটি টাকা যা বিগত বছরে ছিল ৩০.০২ কোটি টাকা অর্থাৎ গত বছরের তুলনায় ৮.৮৩% বেশী। কোম্পানীর অবলিখন মুনাফা ২০১৭ সাল থেকে ২০১৮ সালে ০.৯৯ কোটি টাকা বৃদ্ধি পেয়েছে। ২০১৭ সালে রিজার্ভ ফান্ড ছিল ৪৩.৩০ কোটি টাকা যা ২০১৮ সালে বৃদ্ধি পেয়ে দাঁড়ায় ৪৫.৪০ কোটি টাকা এ ক্ষেত্রে প্রবৃদ্ধির হার ৪.৮৪%। এছাড়া আলোচ্য বছরে মোট পরিসম্পদের পরিমান দাড়ায় ১৯৯.২৯ কোটি যা পূর্ববর্তী বছরে ছিল ১৯১.৬৩ কোটি টাকা যার প্রবৃদ্ধির হার ৪.০০%। বিদ্যমান মুদ্রাস্ফীতিকে বিবেচনা নিয়েও আমাদের ব্যবসায়িক কার্যক্রমের ফলাফল বেশ সন্তোষজনক।

দাবী পরিশোধ ঃ

বীমা চুক্তি অনুযায়ী ক্ষতিগ্রস্থ ব্যক্তি বা প্রতিষ্ঠানকে তার ক্ষতি পুষিয়ে দেয়ার জন্য দাবী বিভাগের দক্ষ ও ত্যাগী কর্মী বাহিনী সম্মানীত গ্রাহকদের দ্রুত সময়ে দাবী পরিশোধে সদা প্রস্তুত। এ বছর কোম্পানীর মোট দাবী পরিশোধের পরিমাণ দাঁড়িয়েছে ৩.২২ কোটি টাকা যা বিগত বছরে ছিল ০.৪০ কোটি টাকা।

স্থায়ী সম্পদে বিনিয়োগ ঃ

৭১, পরানা পল্টন লাইন , ঢাকাস্থ কোম্পানীর নিজস্ব জমিতে ১৪ তলা বাণিজ্যিক ভবন এবং ৩টি বেইজমেন্ট এর নির্মান করা হয়েছে এবং ১লা জানুয়ারী ২০১৮ থেকে আমাদের প্রধান কার্যালয় "ঢাকা ইন্সুরেন্স ভবনে" স্থানান্তরিত হয়েছে। হাটখোলা ঢাকায় কোম্পানীর মালিকানায় অন্য একটি বাণিজ্যিক স্পট রয়েছে। কোম্পানীর ভবিষ্যৎ আয়ের স্থিতিশীলতা বজায় রাখার লক্ষ্যে হাটখোলার জমিতে বহুতল ভবন নির্মান করার পরিকল্পনা আছে।

লভ্যাংশ ঘোষনা ঃ

৩০শে এপ্রিল ২০১৯ তারিখে অনুষ্ঠিত পরিচালকমন্ডলীর সভায় ২০১৮ সালে শেয়ার হোল্ডারদের জন্য ১৫% হারে নগদ লভ্যাংশ প্রদানের সুপারিশ করা হয়েছে, যা ১৯তম বার্ষিক সাধারণ সভায় সম্মানিত শেয়ার হোল্ডারদের অনুমোদনের জন্য পেশ করা হবে। উল্লেখ্য অন্তবর্তীকালীন লভ্যাংশ হিসেবে কোন বোনাস শেয়ার ইস্যু করা হয় নাই।

পরিচালকমন্ডলীর অবসর গ্রহন ও পুনঃনির্ধারন ঃ

ক শ্রেনীভূক্ত পরিচালক ঃ

কোম্পানী আইন ১৯৯৪ সালের বিধান ও কোম্পানীর আর্টিক্যালস অব এসোসিয়েশন এর ৯৫ ধারা অনুযায়ী ক -শ্রেনীভূক্ত পরিচালকবৃন্দের এক তৃতীয়াংশ অবসর গ্রহন করবেন। তদানুযায়ী মেসার্স VOTT Oil Refineries Ltd. এর প্রতিনিধি জনাব বিশ্বজিৎ সাহা উদ্যোক্তা পরিচালক ১৯তম বার্ষিক সাধারণ সভায় অবসর গ্রহন করবেন এবং তিনি পুনরায় নির্বাচিত হওয়ার যোগ্য বিধায় পুনঃ নির্বাচনের আগ্রহ প্রকাশ করেছেন।

খ-শ্রেনীভূক্ত পরিচালক নিয়োগ ঃ

খ-শ্রেনীভূক্ত পরিচালক অর্থাৎ সাধারন শেয়ারহোল্ডারদের মধ্যে থেকে পরিচালক নির্বাচন বিষয়ে বীমা বিধিমালা ১৯৫৮ এর সংশোধিত রুল ১৫ এ এবং ১৫ বি এবং সংশোধিত বিদ্যামান আর্টিকেলস এর ৯৫ বিধি অনুযায়ী এক তৃতীয়াংশ হিসাবে খ-শ্রেনীভূক্ত ২ জন পরিচালক হতে ০১ জন মেসার্স International Oil Mills Ltd.এর প্রতিনিধি জনাব প্রদীপ করন অবসর গ্রহন করবেন। খ-শ্রেনীর পরিচালক নির্বাচনের জন্য গত ২৫ এপ্রিল, ২০১৯ ইং তারিখে দৈনিক পত্রিকায় নোটিশ প্রকাশ করা হয়।

খ-শ্রেনী পরিচালক নির্বাচনের জন্য জনাব প্রদীপ করণ সহ মোট ০৩ (তিন) জন নমিনেশন পেপার জমা দেন এবং পরবর্তীতে ২জন তাদের প্রার্থীতা প্রত্যাহার করে নেন। খ-শ্রেনীর পরিচালকদের মধ্যে থেকে জনাব প্রদীপ করন পুনঃনির্বাচন যোগ্য।

ক্রেডিট রেটিং ঃ

ক্রেডিট রেটিং ইনফরমেশন এন্ড সার্ভিসেস লিমিটেড (ক্রিসেল) কর্তৃক ৩১ শে ডিসেম্বর ২০১৭ সালের আর্থিক বিবরনী অনুযায়ী অত্র কোম্পানীকে ক্রেডিট রেটিং 'এ+' নির্ধারন করা হয়েছে। বীমা দাবী পরিশোধে কোম্পানীর আর্থিক সক্ষমতা, দূরদর্শী আর্থিক ব্যবস্থাপনা এবং স্থায়ী সম্পদে সন্তোষজনক বিনিয়োগ বিবেচনায় এ অর্জন সম্ভব হয়েছে। আশা করা যায় চলতি বৎসরেও রেটিং এর মান আরো এক ধাপ এগিয়ে যাবে।

তথ্য প্রযুক্তির উন্নয়ন ঃ

বাংলাদেশে তথ্য প্রযুক্তির ক্ষেত্রে ব্যাপক অগ্রগতি লক্ষ্য করা যাচ্ছে। সরকারের অগ্রাধিকারযোগ্য খাত ও বেসরকারী উদ্যোক্তাদের পৃষ্ঠপোষকতায় ইতিমধ্যে দেশের প্রত্যন্ত অঞ্চলে ইন্টারনেট সুবিধা পৌছে গেছে। তথ্য প্রযুক্তির এ ব্যাপক সুবিধা কাজে লাগানোর জন্য কোম্পানীগুলো নতুন নতুন চিন্তা ভাবনার আলোকে পরিকল্পনা প্রনয়ন করছে এবং সময়ের চাহিদানুযায়ী গ্রাহকদের সন্তুষ্টি বিধানে সেবার মান বৃদ্ধি করছে। আমাদের কোম্পানী নিজস্ব সার্ভার স্থাপনসহ অনলাইন সফটওয়্যার ব্যবহারের মাধ্যমে গ্রাহক সেবার মান বৃদ্ধি করেছে। এতে করে প্রধান কার্যালয়ের সাথে শাখাগুলোর সার্বক্ষনিকভাবে নেটওয়ার্কিং যোগাযোগ রক্ষা করা সহজতর হয়েছে ও কাজে গতিশীলতা বৃদ্ধি পেয়েছে।

কর্পোরেট গভর্নেন্স/প্রতিষ্ঠানিক সুশাসন ঃ

প্রতিষ্ঠানিক সুশাসন প্রতিষ্ঠায় নিয়ন্ত্রক সংস্থাসমূহ কর্তৃক প্রদত্ত নির্দেশনা পালনে কোম্পানীর পরিচালনা পর্ষদ সদা তৎপর আছে। বাংলাদেশ সিকিউরিটিজ এন্ড একচেঞ্জ কমিশন কর্তৃক প্রবর্তিত কর্পোরেট গর্ভনেন্স গাইডলাইন পরিপূর্নভাবে মেনে চলা হচ্ছে। কোম্পানীর সাথে সম্পর্কিত পক্ষমসূহের লেনদেন নিবিড়ভাবে পর্যবেক্ষণ করা হয়। কোম্পানীর কার্যক্রমে স্বচ্ছতা ও জবাবদিহিতা নিশ্চিত করার লক্ষ্যে পরিচালনা পর্ষদ কার্যকর পদক্ষেপ গ্রহন করেছে।

নিরীক্ষক নিয়োগ ঃ

কোম্পানীর বর্তমান বহিঃ নিরীক্ষক মেসার্স ম্যাবস এন্ড জে পার্টর্নাস, চাটার্ড এ্যাকাউন্ট্যান্টস নিরীক্ষকের মেয়াদ এ সাধারণ সভায় শেষ হয়েছে। ২০১৯ সনের জন্য বহিঃনিরীক্ষক হিসেবে মেসার্স ম্যাবস এন্ড জে পার্টর্নাস, চাটার্ড এ্যাকাউন্ট্যান্ট নিয়োগের আগ্রহ প্রকাশ করে কোম্পানীকে প্রস্তাব প্রেরণ করেছেন। নিয়োগ এবং অডিট ফি নির্ধারনের বিষয়টি আপনাদের অনুমোদনের জন্য পেশ করা হইল।

কৃতজ্ঞতা স্বীকার ঃ

বিগত বছরে অব্যাহত সহযোগীতা, সমর্থন, মূল্যবান পরামর্শ ও পথ নির্দেশনা প্রদানের জন্য গণপ্রজাতন্ত্রী বাংলাদেশ সরকারের অর্থ মন্ত্রণালয়, বীমা উন্নয়ন ও নিয়ন্ত্রন কর্তৃপক্ষ, বাংলাদেশ সিকিউরিটিজ এন্ড এক্সচেঞ্জ কমিশন, ঢাকা ষ্টক এক্সচেঞ্জ লিঃ, চট্টগ্রাম স্টক এক্সচেঞ্জ লিঃ, সাধারণ বীমা কর্পোরেশন, বাংলাদেশ ব্যাংকসহ সকল তফসিলী ব্যাংক ও অর্থ লগ্নীকারী প্রতিষ্ঠানসমূহ, রেজিষ্টার অব জয়েন্ট ষ্টক কোম্পানীজ এন্ড ফার্মস, বাংলাদেশ ইন্স্যুরেন্স এসোসিয়েশন এবং বাংলাদেশ ইন্স্যুরেন্স একাডেমীর নিকট কৃতজ্ঞতা জ্ঞাপনসহ ধন্যবাদ জানাচ্ছি।

সম্মানিত শেয়ারহোল্ডারবৃন্দ, মূল্যবান গ্রাহক, শুভানুধ্যায়ী এবং পৃষ্ঠপোষকদের সহযোগীতা এবং পরিচালনা পর্ষদের প্রতি অবিচল আস্থা রাখার জন্য পরিচালনা পর্ষদের পক্ষ থেকে আমি কৃতজ্ঞতা জ্ঞাপন করছি এবং ভবিষ্যতেও তাদের অব্যাহত সমর্থন কামনা করছি। কোম্পানীর পরিচালনা পর্ষদের সদস্যদের সময়োপযোগী সিদ্ধান্ত, সমর্থন, সহযোগিতা ও মূল্যবান পরামর্শকে আমি শ্রদ্ধার সাথে স্মরন করছি। পাশাপাশি কোম্পানীর মূখ্য নির্বাহী কর্মকর্তা, নির্বাহীবৃন্দ ও অন্যান্য সকল স্তরের কর্মকর্তা/কর্মচারীদের নিরলস পরিশ্রম ও নিষ্ঠার সঙ্গে দায়িত্ব পালনের জন্য প্রশংসা জ্ঞাপন করছি। পরম করুনাময় আল্লাহ্পাক আমাদের সহায় হোন।

পরিচালনা পর্ষদের পক্ষে

হামিদা রহমান

(হামিদা রহমান)
চেয়ারম্যান

DIRECTORS' CERTIFICATE

As per Regulations contained in the First schedule of the Insurance Act, 1938 and as per Section 63 of the Insurance Act 2010, we certify that:

01. The value of investments in shares have been taken at the cost and quoted value thereof mentioned wherever available.

02. The values of all assets as shown in balance sheet and classified Form "AA" annexed have been duly reviewed as at 31st December, 2018 and in our belief, the said have been set forth in balance sheet at amounts not exceeding their realizable or market values under the several headings as enumerated in the Annexed Form.

03. All expenses of management wherever incurred, whether directly or indirectly in respect of Fire, Marine, Motor and Miscellaneous Insurance Business have been duly debited to the related Revenue Accounts.

A.Q.M Wazed Ali Chief Executive Officer	**A.K.M Kamruzzaman** Director	**Biswajit Saha** Director	**Hamida Rahman** Chairman

Report of the Chairman Audit Committee-2018

The audit committee assists the board of directors in ensuing whether the financial statements reflects true and fair view of the state of affairs of the company and also ensuring a good governance within the company.

The Audit committee for the year 2018 comprises of 3 (three) directors which are as follows:

01. Mr. Golam Sarwar	Chairman	Independent Director
02. Mr. Biswajit Saha	Member	Director
03. Mr. A.K.M. Kamruzzaman	Member	Director

A total 04 (four) meetings were held during 2018

Chief Executive Officer, Chief Financial Officer, and Head of Internal Audit department of the company attended the meeting as and when required by the committee.

The following matters were discussed in the meetings and decisions taken were communicated to the Board of Directors:

- Review of the auditors' report and audited financial statements for the year 2018.
- Review of the un-audited first quarter report of 2018.
- Review of the un-audited half yearly report 2018.
- Review of the un- audited third quarter report of 2018.
- Review of Internal audit reports of the Head office / Branches.
- Review all Related Party Transaciton.
- Advised the Board on appointment of external auditors for the year 2018.
- The committee was not aware of any issues in the following areas, which needed to be reported to the Board:

  (I) Report on conflict of interest;

  (ii) Suspected or presumed fraud or irregularity or material defect in the internal control system;

  (iii) Suspected infringement of laws, including securities related laws, rules and regulations.

The audit committee is satisfied that the internal control and procedures are adequately designed for assessing and managing risk and also observe that the company complies with relevant laws, rules and regulations entrusted upon it.

Chairman
Audit Committee

Declaration on Financial Statements CEO and CFO

Date: 30 April, 2019

The Board of Directors
Dhaka Insurance Limited
Dhaka Insurance Bhaban
71, Purana Paltan Line, Dhaka-1000

Subject: Declaration on Financial Statements for the year ended on 31 December, 2018.

Dear Sirs,
Pursuant to the condition No. 1(5) (xxvi) imposed vide the Commission's Notification No. BSEC/CMRRCD/2006-158/207/Admin/80 Dated: 03 June, 2018 under section 2CC of the Securities and Exchange Ordinance, 1969 we do hereby declare that:

(1) The Financial Statements of Dhaka Insurance Limited for the year ended on 31 December, 2018 have been prepared in compliance with International accounting Standards (IAS) or International Financial Reporting Standards (IFRS), as applicable in the Bangladesh any departure there from has been adequately disclosed;
(2) The estimates and judgments related to the financial statements were made on a prudent and reasonable basis, in order for the financial statements to reveal a true and fair view;
(3) The form and substance of transactions and the Company's state of affairs have been reasonably and fairly presented in its financial statements;
(4) To ensure above, the Company has taken proper and adequate care in installing a system of internal control and maintenance of accounting records;
(5) Our internal auditors have conducted periodic audits to provide reasonable assurance that the established policies and procedures of the company were consistently followed; and
(6) The management's use of the going concern basis of accounting in preparing the financial statements is appropriate and there exists no materials uncertainty related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern.

In this regards, we also certify that:-

(i) We have reviewed that the financial statements for the year ended on 31 December, 2018 and that to the best of our knowledge and belief:

a. these statements do not contain any materially untrue statements or omit any material fact or contain statements that might be misleading;
b. these statements collectively present true and fair view of the Company's affairs and are in compliance with existing accounting standards and applicable laws.

(ii) There are, to the best of knowledge and belief, no transactions entered into by the Company during the year which are fraudulent, illegal or in violation of the code of conduct for the company's Board of Directors or its member.

Sincerely yours,

A.Q.M. Wazed Ali
Chief Executive Officer (CEO)

Md. Abul Hashim
Chief Financial Officer (CFO)

FAMES & R
CHARTERED ACCOUNTANTS

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REPORT TO THE SHAREHOLDERS OF DHAKA INSURANCE LIMITED ON COMPLIANCE ON THE CORPORATE GOVERNANCE CODES

FOR THE YEAR ENDED ON 31 DECEMBER 2018

We have examined the compliance status to the Corporate Governance Code by Dhaka Insurance Limited for the year ended on 31 December 2018. This Code relates to the Notification No. BSEC/CMRRCD/2006-158/207/Admin/08 dated 03 June 2018 of the Bangladesh Securities and Exchange Commission (BSEC).

Such compliance with the Corporate Governance Code is the responsibility of the Company. Our examination was limited to the procedures and implementation thereof as adopted by the Management in ensuring compliance to the conditions of the Corporate Governance Code.

This is a scrutiny and verification and an independent audit on compliance of the conditions of the Corporate Governance Code as well as the provisions of relevant Bangladesh Secretarial Standards (BSS) as adopted by the Institute of Chartered Secretaries of Bangladesh (ICSB) in so far as those standards are not inconsistent with any condition of this Corporate Governance Code.

We state that we have obtained all the information and explanations, which we have required, and after due scrutiny and verification thereof, we report that, in our opinion:

(a) The Company has complied with the conditions of the corporate Governance Code as stipulated in the above mentioned Governance Code issued by the commission;

(b) The Company has complied with the provisions of the relevant Bangladesh Secretarial Standards (BSS) as adopted by the Institute of Chartered Secretaries of Bangladesh (ICSB) as required by this Code;

(c) Proper books and records have been kept by the Company as required under the Companies Act 1994, the securities laws and other relevant laws; and

(d) The governance of the company is satisfactory.

Fames &R.

Place: Dhaka
Dated: 26 May 2019

FAMES & R
Chartered Accountants

Dhaka Insurance Limited

Status of compliance with the conditions set out by the BSEC Notification on Corporate Governance Guidelines

Status of compliance with the codes imposed by the Bangladesh Securities & Exchange Commission (BSEC) notification no.-BSEC/CMRRCD/2006-158/207/Admin/80 dated 03 June 2018 issued under section 2(CC) of the Securities & Exchange Ordinance, 1969 and as amended up to date:

Condition No.	Title of the codes	Compliance Status		Remarks
		Complied	Not Complied	
1	**BOARD DIRECTORS (BOD)**			
1.1	**Board's Size:**			
	Minimum 5 and Maximum 20	√		
1.2	**Independent Directors (ID)**			
1(2) (a)	At Least one fifth (1/5) of the total number of directors must be Independent in the Company's Board	√		
1(2) (b)	**Independent Directors means who-**			
1(2) (b)(i)	Does not hold any share or minimum number of shares less than 1% (one percent) of the total paid-up capital	√		
1(2) (b)(ii)	Does not have any relationship with sponsors and directors of the Company or any of its associates, sister concerns, subsidiaries or parents or holding entities or relationship with family members	√		
1(2) (b)(iii)	Has not been an executive immediately preceding 2 (two) financial years	√		
1(2) (b)(iv)	Does not have any relationship pecuniary or otherwise with the Company or its subsidiary or associated company	√		
1(2) (b)(v)	Is not a member or TREC (Trading Right Entitlement Certificate) holder, Director/Officer of Stock Exchanges	√		
1(2) (b)(vi)	Is not a shareholder, director excepting independent director or officer or member or TREC holder of any stock exchange or an intermediary of capital market	√		
1(2) (b)(vii)	Is not a partner or an executive during the preceding 3 (three) years as a statutory audit firm or special auditor or professionals certifying compliance of the codes	√		
1(2) (b)(viii)	Is not independent director in more than 5 listed companies	√		
1(2) (b)(ix)	Has not been convicted by a court as a defaulter in payment of any loan to a bank or NBFI	√		
1(2) (b)(x)	Has not been convicted for a criminal offence involving moral turpitude	√		
1(2) (c)	Independent Director shall be appointed by the Board and approved by the shareholders in the AGM	√		
1(2) (d)	Post of Independent Director cannot remain vacant for more than 90 (ninety) days	√		
1(2) (e)	Tenure of office of an Independent Director shall be for a period of 3 (three) years extended for another tenure i.e. for further 3 years Provided that former ID considered for reappointment for another tenure after a time gap of one tenure i.e completion of consecutive two tenures. ID shall not be subject to retirement by rotation as per the Companies Act	√		
1(3)	**Qualification of Independent Director**			
1(3) (a)	Independent Director, shall be a knowledgeable individual with integrity, is able to ensure compliance with financial laws, regulatory requirements and corporate laws and can make contribution to the business	√		
1(3) (b)	Independent Directors shall have-			
1(3) (b)(i)	Business leader or director of an unlisted company having minimum paid up capital of Tk. 100 million or any listed company or a member of any national or international chamber of commerce or business association	√		
1(3) (b)(ii)	Corporate leader who is or was a top level executive not less than the position of MD/DMD/CFO/CS/HIAC/HLS who holds equivalent position & same level or ranked or salaried official of a unlisted company having paid up capital of Tk. 100 million or of a listed company	√		
1(3) (b)(iii)	Former official of Govt. or statutory body not below 5^{th} grade officer at least bachelor in economics, commerce or law	√		
1(3) (b)(iv)	University Teacher in economics, Commerce or Business Studies or law	√		

Condition No.	Title of the codes	Compliance Status		Remarks
		Complied	Not Complied	
1(3) (b)(v)	Professionals like advocate of High Court, Chartered Accountants or Cost and Management Accountant or Chartered Secretary or Chartered Financial Analyst or Chartered Certified Accountant or Certified Public Accountant or equivalent qualification	√		
1(3) (c)	Independent Director required at least 10 (ten) years experience in the relevant field	√		
1(3) (d)	In special case, the qualification or experiences may be relaxed subject to prior approval of the Commission.			Not applicable
1(4)	**Duality of Chairperson of the Board and Managing Director or Chief Executive Officer (CEO)**			
1(4) (a)	The position of the Chairperson of the Board and the Managing Director/Chief Executive Officer (CEO) of the Company shall be filled by different individuals.	√		
01(4) (b)	MD or CEO of a listed company shall not hold the same position in another listed company	√		
1(4) (c)	The Chairperson of the Board shall be elected from among the non-executive directors	√		
1(4) (d)	The Board shall define the roles & responsibilities of the Chairman and Managing Director/CEO	✓		
1(4) (e)	In the absence of Chairperson, elect one Non Executive Director and reason of absence of regular chairperson shall be recorded in the minutes	√		
1(5)	**The Director' s Report to Shareholders**			
1(5) (i)	An industry outlook and possible future developments	√		Available in Annual Report
1(5) (ii)	The segment-wise or product-wise performance	√		Do
1(5) (iii)	Risk and concerns including internal and external risk factors, threat to sustainability and negative impact on environment, if any	√		Do
1(5) (iv)	A discussion on Cost of goods sold, Gross profit margin and Net profit margin where applicable	√		
1(5) (v)	A discussion on continuity of any extraordinary activities and their implications on gain or loss	√		No Such Extraordinary Gain /Loss
1(5) (vi)	A detailed discussion on related party transactions along with a statement showing amount, nature of related party, nature of transactions and basis of transaction of all related party transactions	√		Available in Annual Report
1(5) (vii)	A statement of utilization of proceeds raised through public issues, right issues and/or any other instruments			Not Applicable
1(5) (viii)	An explanation if the financial results deteriorate after the company goes for Initial Public Offering (IPO) or Repeat Public Offering (RPO), Right Share Offer, Direct listing			Not Applicable
1(5) (ix)	If any significant variance occurs between quarterly financial performances and Annual Financial Statements, the management shall explain about the variance in their Annual Report	√		
1(5) (x)	A statement of remuneration paid to Directors including Independent Directors.	√		
1(5) (xi)	The Financial Statement prepared by the management of the company present fairly its state of affairs, results of operations, cash flows and change in equity	√		
1(5) (xii)	Proper Books of accounts of the company have been maintained	√		
1(5) (xiii)	Appropriate accounting policies have been applied consistently in preparation of the financial statements and the accounting estimates are based on prudent judgment	√		
1(5) (xiv)	International Accounting Standards (IAS) or International Financial Reporting Standards (IFRS) have been followed in preparation of the financial statements	√		
1(5) (xv)	The system of internal controls is sound in design and has been effectively implemented and monitored	√		
1(5) (xvi)	Minority shareholders have been protected from abusive action by controlling shareholders	√		
1(5) (xvii)	A statement regarding the business is a going concern	√		
1(5) (xviii)	Explanation of significant deviations from the previous year's operating results	√		
1(5) (xix)	Summary of key operating and financial data for at least the last 5 (five) years	√		
1(5) (xx)	Reasons for non- declaration of dividend for the year	√		Declared Dividend Regularly
1(5) (xxi)	Board's statement to the effect that no bonus share or stock dividend has been or shall be declared as interim dividend	√		
1(5) (xxii)	Number of Board Meetings held during the year and attendance by each Director	√		
1(5) (xxiii)	A report on pattern of aggregate shareholding by category-			
1(5) (xxiii)(a)	Parent or Subsidiary or Associate Companies and other related parties	√		
1(5) (xxiii)(b)	Directors, Chief Executive Officer, Company Secretary, Chief Financial Officer, Head of Internal Audit & Compliance and their spouses and minor children	√		

Condition No.	Title of the codes	Compliance Status		Remarks
		Complied	Not Complied	
1(5) (xxiii)(d)	Shareholders holding 10% (ten percent) or more voting interest in the company	√		
1(5) (xxiv)	In case of the appointment or reappointment of a director, a disclosure to shareholders-			
1(5) (xxiv)(a)	A brief resume of the Director	√		
1(5) (xxiv)(b)	Nature of his/her expertise in specific functional areas	√		
1(5) (xxiv)(c)	Name of companies where the person holds directorship or member of the committee of Board	√		
1(5) (xxv)	A Management Discussion and Analysis signed by CEO or MD presenting detailed analysis of the company's position and operation including	√		
1(5) (xxv) (a)	Accounting policies and estimation for preparation of Financial Statements	√		
1(5) (xxv) (b)	Any change in accounting policies and estimation	√		
1(5) (xxv) (c)	Comparative analysis including effect of inflation of financial performance or results and financial position as well as cash flows for current year with immediately preceding 5 (five) years explaining thereof	√		
1(5) (xxv) (d)	Compare financial performance or results and financial position with the peer industry scenario	√		
1(5) (xxv) (e)	Briefly explain the financial & economic scenario of the country and globe	√		
1(5) (xxv) (f)	Risks and concerns issues related to the Financial Statements, explaining such risk and concerns mitigation policy of the company	√		
1(5) (xxv) (g)	Future plan or projection or forecast for company's operation, performance & position, with justification thereof actual position shall be explained to the shareholders in the next AGM	√		
1(5) (xxvi)	Declaration or certification by the CEO and CFO to the board as required under condition 3(3) disclosed as per Annexure-A; and	√		
1(5) (xxvii)	Certificate regarding Compliance condition no. 9 disclosed as per Annexure-B and Annexure-C	√		
1(6)	**Meetings of the Board**			
	Company shall conduct its Board Meetings and record the minutes of the meetings, as well as required books and records in line with the provisions of the BSS as issued by ICSB in so far as those standards are not inconsistent with any condition of this code	√		
1(7)	**Code of Conduct for the Chairperson, other Board members and Chief Executive Officer/ Managing Director**			
1(7) (a)	The Board shall lay down a code of conduct, based on the recommendation of the Nomination and Remuneration Committee (NRC) at condition No.6 for Chairman, other Board members and CEO of the company			Under process
1(7) (b)	The code of conduct as determined by the Nomination and Remuneration Committee (NRC) shall be posted on the website of the company	√		Under process
2	**Governance of the Board of Directors of Subsidiary Company**			
2(a)	Composition of the Board of holding company shall be applicable to the subsidiary company			Not Applicable
2(b)	At least 1 (one) Independent Director of the holding company shall be a Director on the Board of the subsidiary company			Not Applicable
2(c)	Minutes of the Board Meeting of the subsidiary company shall be placed for review at the board meeting of holding company			Not Applicable
2(d)	The minutes of the respective Board meeting of holding company shall stated that they have reviewed the affairs of the subsidiary company also			Not Applicable
2(e)	The Audit Committee of holding company shall review the financial statements of subsidiary company			Not Applicable
3	**Managing Director/Chief Executive Officer (CEO), Chief Financial Officer (CFO) Company Secretary (CS) and Head of Internal Audit & Compliance (HoIAC)-**			
3(1)(a)	The Board shall appoint MD or CEO, CS, CFO and HIAC	√		
3(1)(B)	The positions of the MD or CEO, CS, CFO and HIAC shall be filled by different individuals	√		
3(1)(c)	The MD or CEO, CS, CFO and HIAC of a listed company shall not hold any executive position in any other company at the same time	√		
3(1)(d)	Board shall clearly define respective roles, responsibilities and duties of CFO, HIAC & CS	√		
3(1)(e)	The MD/CEO, CFO, CS & HIAC shall not be removed from their position without approval of the board as well as immediate dissemination to the Commission & Stock Exchange	√		

Condition No.	Title of the codes	Compliance Status		Remarks
		Complied	Not Complied	
3(2)	**Requirement to attend Board of Director's Meetings-**			
	The MD, CS, CFO and HIAC shall attend the Board meetings; Provided that the CS, CFO, and/or the HIAC shall not attend such part of a meeting of the Board which involves any agenda relating to their personal matters	√		
3(3)	**Duties of Chief Executives Officer (CEO)/ Managing Director (MD) and Chief Financial Officer (CFO)-**			
3(3)(a)	The CEO/MD and CFO shall certify to the Board that they have reviewed financial statements for the year and that to the best of their knowledge-	√		
3(3)(a)(i)	these statements do not contain any materially untrue statement or omit any material fact or contain statements that might be misleading	√		
3(3)(a)(ii)	These statements together present a true and fair view of the company's affairs and are in compliance with existing accounting standards and applicable laws	√		
3(3)(b)	The CEO and CFO also certify that there are, to the best of their knowledge and belief, no transactions entered into by the company during the year which are fraudulent, illegal or in violation of code of conducts	√		
3(3)(c)	The certification of the CEO/MD and CFO shall be disclosed in the Annual Report	√		
4	**Board of Director's Committee**			
	For ensuring good governance in the company, the Board shall have at least following sub-committees:			
	(i)Audit Committee	√		
	(ii) Nomination and Remuneration Committee	√		Formed on 27 December,2018
5	**Audit Committee (AC)-**			
5(1)	Responsibility to the Board of Directors-			
5(1)(a)	Sub-Committee of the Board	√		
5(1)(b)	Ensure that the financial statements reflect true and fair view of the state of affairs of the company and a good monitoring system within the business	√		
5(1)(c)	The Audit Committee shall be responsible to the Board; duties of the Audit Committee shall be clearly set forth in writing	√		
5(2)	Constitution of the Audit Committee	√		
5(2)(a)	Comprising at least 3 members	√		
5(2)(b)	All members of the Committee shall be non- executive directors except the Chairperson of the Board and shall include at least 1 (one) independent director	√		
5(2)(c)	All members of the audit committee should be financially literate and at least one member shall have accounting or related financial management background and ten years experiences	√		
5(2)(d)	The Board shall appoint a new member to fill up the casual vacancy in the Committee immediately or within 1 (one) month from the date of vacancy	√		
5(2)(e)	The Company Secretary shall act as the Secretary of the Committee	√		
5(2)(f)	The quorum of the Committee meeting shall not constitute without at least 1 (one) independent director	√		
5(3)	**Chairperson of the Committee-**			
5(3)(a)	The Board shall select the Chairman of the audit committee who shall be an independent director	√		
5(3)(b)	In the absence of Chairperson, elect one Non Executive Director and reason of absence of regular chairperson shall be recorded in the minutes	√		
5(3)(c)	In absence of chairperson, any other member of the Audit Committee shall be selected to be present in the Annual General Meeting (AGM) and reason for absence of the regular Chairperson of the AC shall be recorded in the minutes of the AGM	√		
5(4)	**Meeting of the Audit Committee-**			
5(4)(a)	The Audit Committee shall conduct at least 4 (four) meetings in a financial year	√		
5(4)(b)	The quorum of the Audit Committee meeting shall not constituted in presence of either two members or two third members of the AC whichever is higher, where presence of an independent director must	√		
5(5)	**Role of the Audit Committee-**			
5(5)(a)	Oversee the financial reporting process	√		
5(5)(b)	Monitor choice of accounting policies and principles	√		
5(5)(c)	Monitor internal and external audit activities	√		
5(5)(d)	Oversee hiring and performance of external auditors	√		
5(5)(e)	Hold meeting with external auditor for review of the annual Financial Statements before submission to the Board	√		
5(5)(f)	Review the annual financial statements before submission to the Board for approval	√		
5(5)(g)	Review the quarterly and half yearly financial statements before submission to the Board for approval	√		
5(5)(h)	Review adequacy of internal audit function	√		

Condition No.	Title of the codes	Compliance Status: Complied	Compliance Status: Not Complied	Remarks
5(5)(i)	Review the management's discussion and analysis before disclosing in the Annual Report	√		
5(5)(j)	Review all related party transactions	√		
5(5)(k)	Review management letters or Letter of Internal Control weakness issued by statutory auditors	√		
5(5)(l)	Oversee the determination of audit fees based on scope and magnitude, level of expertise, required time and evaluate the performance of external auditor	√		
5(5)(m)	Declaration of the Committee regarding utilization of the proceeds raised through IPO, RPO or Right share Offer			Not Applicable
5(6)	**Reporting of the Audit Committee-**			
5(6)(a)	Reporting to the Board of Directors-			
5(6)(a)(i)	The Committee shall report on its activities to the Board of Directors	√		
5(6)(a)(ii)	Activities of the Committee shall immediately report to the Board on-			
5(6)(a)(ii)(a)	Conflicts of interest	√		Not such event found
5(6)(a)(ii)(b)	Suspected or presumed fraud or irregularities or material defect identified in compliance process or financial statements	√		Not such event found
5(6)(a)(ii)(c)	Suspected infringement of laws, regulatories	√		Not such event found
5(6)(a)(ii)(d)	Material deficiency in internal control	√		Not such event found
5(6)(b)	Reporting to the authorities	√		
5(7)	Reporting to shareholders and General Investors	√		
6	**Nomination and Remuneration Committee (NRC)**			
6(1)	Responsibility to the Board of Directors -			
6(1)(a)	Sub Committee of the Board	√		
6(1)(b)	Ensure formulating the nomination criteria or policy for determining qualifications, positive attributes, experiences and independence of directors and top level executive as well as a policy for formal process of considering remuneration of directors top level executives			Under process
6(1)(c)	The Terms of Reference (ToR) shall clearly set forth covering the areas stated in condition no-6(5)(b)			Under process
6(2)	**Constitution of the Nomination and Remuneration Committee-**			
6(2)(a)	Comprising at least three members including an independent Directors	√		
6(2)(b)	All members of the Committee shall be non-Executive directors	√		
6(2)(c)	Members of Committee shall be nominated and appointed by the Board	√		
6(2)(d)	The Board shall have the authority to remove and appoint any member of the Committee	√		
6(2)(e)	In case of casual vacancy, the Board shall fill the vacancy within 180 days of occurring the vacancy in the Committee	√		
6(2)(f)	The Chairperson of Committee may appoint or co-opt any external expert to the Committee as advisor who shall be non- voting member	√		
6(2)(g)	The Company Secretary shall act as secretary of the Committee	√		
6(2)(h)	The Quorum of the NRC meeting shall not Constitute without attendance of at least an independent Director	√		
6(2)(i)	No member of the NRC shall receive, either directly or indirectly any remuneration for any advisory or Consultancy role or otherwise, other than Directors Fees or honorarium from the Company	√		
6(3)	**Chairperson of the Committee-**			
6(3)(a)	The Board shall select the Chairman of the Committee who shall be an independent director	√		
6(3)(b)	In the absence of Chairperson, elect one Non Executive Director and reason of absence of regular chairperson shall be recorded in the minutes	√		
6(3)(c)	In absence of chairperson, any other member of the NRC Shall be selected to be present in the Annual General Meeting (AGM) and reason for absence of the regular Chairperson of the NRC shall be recorded in the minutes of the AGM	√		
6(4)	**Meeting of the NRC-**			
6(4) (a)	At least one meeting in a financial year			Constituted on 27 December, 2018
6(4) (b)	The Chairperson may convene any emergency meeting upon request by any member of NRC	√		
6(4) (c)	Quorum shall be two members or two third of the members of the Committee	√		

Condition No.	Title of the codes	Compliance Status		Remarks
		Complied	Not Complied	
6(4) (d)	Minutes of each meeting shall be recorded and confirmed in the next meeting of the Committee	√		
6(5)	**Role of the NRC-**			
6(5)(a)	NRC Shall be independent and responsible or accountable to the Board and to the shareholders	√		
6(5)(b)	NRC shall oversee the followings-			
6(5)(b)(i)	Formulating the criteria for determining qualifications, positive attributes and independence of a director and recommend a policy to the board relating to remuneration of directors and top executives considering the followings			Under process
6(5)(b)(i)(a)	The level and composition of remuneration is reasonable and sufficient for Directors to run the Company successfully	√		
6(5)(b)(i)(b)	The relationship of remuneration to performance is clear and meets appropriate performance benchmark	√		
6(5)(b)(i)(c)	Remuneration to Director and Top Level Executive involves a balance between fixed and incentive pay reflecting short and long term performance objectives to the working of the Company and its goal	√		
6(5)(b)(ii)	Devising a policy on Board's diversity	√		
6(5)(b)(iii)	Indentifying persons who are qualified to become directors and top level Executives positions and Recommending their appointment and removal to the Board	√		
6(5)(b)(iv)	Formulating Criteria for evaluation of performance of independent directors and the Board	√		
6(5)(b)(v)	Indentifying the Company's needs for employees at different levels selections, transfer or replacement and promotion criteria	√		
6(5)(b)(vi)	Developing and reviewing annually the company's HR and training policies	√		
6(5)(C)	The Company shall disclose the nomination and remuneration policy and activities of NRC in its annual report	√		
7	**External / Statutory Auditors**			
7(1)	The Company shall not engage its external or statutory auditors to perform the following services of the company ,namely-			
7(1)(i)	Appraisal or valuation services for fairness opinions	√		
7(1)(ii)	Financial information systems design and implementation	√		
7(1)(iii)	Book Keeping or other services related to the accounting records or financial statements	√		
7(1)(iv)	Broker dealer services	√		
7(1)(v)	Actuarial services	√		
7(1)(vi)	Internal audit services or special audit services	√		
7(1)(vii)	Any services that the audit Committee determines	√		
7(i)(viii)	Audit or certification service on compliance of corporate governance as required under condition no. 9(1); and	√		
7(1)(ix)	Any other service that creates conflict of interest	√		
7(2))	No partner or employees or his or her family members of the external audit firms shall possess any share of the company during the tenure of audit	√		
7(3)	Representive of external or statutory auditors shall remain present in the shareholders meeting (AGM)	√		
8	**Maintaining of a website by the Company-**			
8(1)	The company shall have an official website linked with the website of the Stock Exchange(s)	√		
8(2)	The company shall keep the website functional from the date of listing	√		
8(3)	Detailed disclosures on its website as required under listing regulations of the Stock Exchange(s)	√		
9	**Reporting and Compliance of Corporate Governance Codes-**			
9(1)	The Company shall obtain a certificate from a practicing professional Accountant or Secretary other than statutory auditors or audit firm on yearly basis and such certificate shall be disclosed in the Annual Report	√		
9(2)	The compliance auditor shall be appointed by the shareholders in the Annual General Meeting			Under process
9(3)	Directors of the company shall state in Directors report whether the company has complied these conditions or not and attached in the Annual Report in accordance with the Annexure-C	√		

ANNEXURE-II

The Pattern of Shareholding as on 31st December, 2018

i) Parent /Subsidiary/Associated Companies and other related parties: Nil

ii) Directors/ Chief Executive Officer/ Company Secretary/ Chief Financial Officer/ Head of Internal Audit

Sl.No.	Name of Directors	Share Hold	% of Holding
01	Mrs. Hamida Rahman	12,03,750	3.00
02	Ms. Shampa Rahman	39,43,485	9.83
03	Mr. Mohammad Masum	8,02,500	2.00
04	Mr. Biswajit Saha (Representative of Vott Oil Refineries Ltd.)	33,43,750	8.33
05	Mr. Prodip Karan (Representative of International Oil Mills Ltd.)	23,58,012	5.88
06	Mr. A.K.M. Kamruzzaman (Representative of Khan Brothers Ship Building Ltd.)	22,73,750	5.67
07	Mr. Golam Sarwar Independent Director	-	-
08	Mr. Hasan Rajib Prodhan independent	-	-

iii) Shareholding of Chief Executive Officer, Chief Financial Officer, Company Secretary and Head of Internal Audit

Sl.No.	Name	Share Hold	% of Holding
01	Mr. A.Q.M. Wazed Ali Chief Executive Officer	-	-
02	Md. Abul Hashim Dy. Managing Director & CFO	-	-
03	Mr.Uttam Kumar Dey, ACS Company Secretary	-	-
04	Mr. Shamsul Arfin Head of Internal Audit	-	-

iv) Director spouses and Minor Children: Nil

v) Executives: Nil

vi) Shareholders who are holding 10% or above shares: Nil

ANNEXURE-III

Director's Attendance of Board Meeting

Held from 1st January 2018 to 31st December 2018

The Directors also report that:

(a) The financial statements prepared by the management of the Company present fairly its state of affairs, the result of its operations, cash flows and changes in equity.

(b) Proper books of account of the Company have been maintained.

(c) Appropriate accounting policies have been consistently applied in preparation of the financial statements and that the accounting estimates are based on reasonable and prudent Judgment.

(d) International Accounting Standards, as applicable in Bangladesh have been followed in preparation of the financial statements and any deviation there from has been adequately disclosed.

(e) The system of internal control is sound in design and has been effectively implemented and monitored.

(f) There are no significant doubts upon the company's ability to continue as a going concern.

(g) There are no significant deviations from last year in operating results of the Company.

(h) Key operating and financial data of preceding five years have been presented in the summarized from.

(i) During the year ended December 31, 2018 the Board of Directors held 08 (eight) meetings and Directors attendance in meeting of the Board of Directors during the year 2018 are as under:

Sl. No.	Name of Directors	Designation	Meeting Held	Present	Remarks
01	Mrs. Hamida Rahman	Chairman	08	08	-
02	Ms. Shampa Rahman	Vice- Chairman	08	08	
03	Mr. Mohammad Masum	Director	08	05	-
04	Mr. Biswajit Saha (Reprentative of Vott Oil Refineries Ltd)	Director	08	06	-
05	Mr. Prodip Karan (Representative of International Oil Mills Ltd)	Director	08	04	Appointed on 15.05.2018
06	Mr. M. Mofizul Islam	Director	08	06	Resigned on 10.10.2018
07	Mr. Md.Rayhan Uddin	Director	08	05	Resigned on 29.07.2018
08	Mr. A.K.M. Kamruzzaman (Representative of Khan Brothers ship Building Ltd.)	Director	08	02	Appointed on 10.10.2018
09	Mr. Golam Sarwar	Independent Director	08	08	-
10	Mr. Hasan Rajib Prodhan	Independent Director	08	08	-
11	Mr. A.Q.M. Wazed Ali	Managing Director	08	08	-

DHAKA INSURANCE LIMITED

QUARTERLY ANALYSIS OF COMPREHENSIVE INCOME-2018

Particulars	01.01.2018 to 31.03.2018	01.04.2018 to 30.06.2018	01.07.2018 to 30.09.2018	01.10.2018 to 31.12.2018	Total 01.01.2018 to 31.12.2018
Gross Premium Income	67,407,322	79,541,897	75,531,608	104,248,925	326,729,752
Re-Insurance Ceded	(27,299,771)	(29,940,787)	(22,623,715)	(38,645,919)	(118,510,192)
Net Premium Income	**40,107,551**	**49,601,110**	**52,907,893**	**65,603,006**	**208,219,560**
Re-Insurance Commission Earned	6,359,141	7,573,621	8,933,733	1,690,382	24,556,877
Management Expenses	(23,738,462)	(28,011,915)	(26,690,455)	(24,754,962)	(103,195,794)
Unexpired Risk Reserve	(565,069)	(21)	(2,233,887)	(3,142,626)	(5,941,603)
Agency Commission	(7,714,282)	(9,743,213)	(9,141,669)	(12,382,763)	(38,981,927)
Net Claim	(728,876)	(1,413,462)	(3,803,770)	2,646,151	(3,299,957)
Underwriting Profit	**13,720,003**	**18,006,120**	**19,971,845**	**29,659,188**	**81,357,156**
Investment & Other Income	11,527,159	8,465,753	12,993,004	12,774,991	45,760,907
Management Expenses (Not Applicable to any particular Fund or Account)	(1,769,738)	(1,285,955)	(896,003)	(2,187,857)	(6,139,553)
Net Profit before Tax	**23,477,424**	**25,185,918**	**32,068,846**	**40,246,322**	**120,978,510**
Exceptional Loss Reserve	(4,010,755)	(4,960,111)	(5,290,789)	(6,560,301)	(20,821,956)
Provision for Income Tax	(7,600,000)	(6,800,000)	(9,400,000)	(17,400,000)	(41,200,000)
Profit/(Loss) for the year	**11,866,669**	**13,425,807**	**17,378,057**	**16,286,021**	**58,956,554**
Number of Shares	40,125,000	40,125,000	40,125,000	40,125,000	40,125,000
Earning per Share(EPS)	**0.40**	**0.45**	**0.57**	**0.57**	**1.99**

Dhaka Insurance Limited

Solvency Margin Disclosure

Assets, Liabilities and Solvency Margin
For the year ended as at 31 st December, 2018

BDT in Million

1	2	3	4	5	6	7	8	9
Sl No	**Class of Business**	**Net Premium**	**Gross Premium**	**Factor**	**GP after application of Factor**	**25% of GPF**	**40% of NP**	**40% of NP or GPF whih is higher**
01	Fire	65.37	109.49	0.70	76.64	19.16	26.15	26.15
02	Marine Cargo	119.56	143.88	0.60	86.33	21.58	47.82	47.82
03	Marine Hull	0.22	5.32	0.60	3.19	0.80	0.09	0.80
04	Motor	15.92	19.71	0.75	14.78	3.70	6.37	6.37
05	Misc.	7.14	48.33	0.70	33.83	8.46	2.86	8.46
	Total	**208.22**	**326.73**					**89.60**

Total Asset as per Balance Sheet		1,992.95
Less: Amount due from Others	6.00	
Less: Sundry Debtors	414.49	
Less: Furniture & Fixture stationery	1.10	
		421.60
(A) Total Assets		**1,571.35**

Total Liabilities	
Sundry Creditors	100.11
Amount due to others	71.46
Provision for Income Tax	484.10
Deposit Premium	182.47
Reserve for Unexpired Risk	83.42
Reserve for Exceptional loss	205.71
Revaluation Reserve	193.14
Proposed declared dividend	60.19
(B) Total Liabilities	**1,380.60**

Solvency Margin Available (A-B)	190.75
Required Solvency Margin	89.60
Solvency Ratio SMA/RSM (Times)	2.13

AUDIT REPORT AND FINANCIAL STATEMENTS

OF

DHAKA INSURANCE LIMITED

FOR THE YEAR ENDED 31 DECEMBER 2018

Independent Auditor's Report

To the shareholders of

Dhaka Insurance Limited

Report on the Audit of Financial Statements

Opinion

We have audited the financial statements of Dhaka Insurance Limited (the Company), which comprise the Statement of Financial Position as at 31 December 2018, the Statement of Profit or Loss and Other Comprehensive Income, the Statement of Profit and Loss and Other Comprehensive Income Appropriation Account, related Revenue Accounts, Statement of Changes in Equity, and Statement of Cash Flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the matter described in the basis for qualified opinion paragraph the financial statements present fairly, in all material respects, (or give a true and fair view of) the financial position of the company, as at 31 December 2018 and (of) its financial performance and its cash flows for the year then ended in accordance with International Financial Reporting Standards (IFRSs), the Companies Act 1994, the Insurance Act 2010, the Insurance Rules 1958, the Securities and Exchange Rules 1987 and other applicable laws and regulations.

Basis for Qualified Opinion:

I. Reference Note 17.00

As per para 36 of the International Accounting Standard (IAS) 16: Property, plant and Equipment, if any asset is revalued, the entire class of asset shall be revalued. The company owns two pieces of land. Out of two, one piece has been revalued and other one has not been revalued and it has been shown at cost due to having mutation of the land under process. However, due to revaluation of land, a revaluation reserve of Tk. 193,136,940 has been arrived. As per para 15 of International Accounting Standard (IAS) 12: Income taxes, an amount of Tk. 7,725,478 was required to make a provision for deferred Tax Liability but the company did not do so.

II. Reference Note 23.00

The Company maintains a Gratuity Fund for employees' benefit. As on 31 December 2018 balance of Gratuity Fund was Tk. 6,700,000 and during this year Tk. 1, 00,000 has been provided for this fund on lump sum basis. The amount requires to be provided each year should be specific as per calculation of Gratuity payable. Provision made on lump sum basis without taking into consideration the actual liability does not conform to the Gratuity Rules.

III. Reference Schedule-B (Allocation of Management Expenses)
Gross premium income against Marine Insurance was Tk. 149,201,928 during the year under audit and on the basis of IDRA's circular No. 280/Ain/2018 dated 3 February 2019 maximum limit of management expenditure that can be incurred is Tk. 38,792,801. The company has made management expenditure of Tk. 46,890,357 which is Tk. 8,097,557 excess over the allowable limit.

Key Audit Matters

Key audit matters are those matters that, in our professional judgment, were of most significance in our audit of the financial statements of the current period. These matters were addressed in the context of our audit of the financial statements as a whole and in forming our opinion thereon, and we do not provide a separate opinion on these matters. Key audit matters were identified in the context of our audit of the financial statements as a whole, and in forming our opinion thereon, and we do not provide a separate opinion on these matters. We summarize below the key audit matters in arriving at our audit opinion above, together with our key audit procedures to address those matters and, as required for public limited entities, our results from those procedures.

Risk	Our response to the risk
Premium Income	
Gross general insurance premiums comprise the total premiums received for the whole period of cover provided by contracts entered into during the accounting period. Given the important nature, connections to other items to the financial statements and sensitivity of the item we believe this area pose high-level of risk.	With respect to Premium income in respect of various types of insurance we carried out the following procedures: • The design and operating effectiveness of key controls around premium income recognition process. • Carried out analytical procedures and recalculated premium income for the period. • Carried out cut-off testing to ensure unearned premium income has not been included in the premium income. • On a sample basis reviewed policy to ensure appropriate policy stamp was affixed to the contract and the same has been reflected in the premium register. • Ensured on a sample basis that the premium income was being deposited in the designated bank account. • Tested on a sample basis to see that appropriate VAT was being collected and deposited to bank through Treasury Challan. • For a sample insurance contracts tested to see if appropriate level of reinsurance was done and

	whether that re-insurance premium was deducted from the gross premium. • Applying specialist judgment ensured if there is any impairment of the reinsurer. • Finally assessed the appropriateness and presentation of disclosures against relevant accounting standards, Insurance Act 1938 (as amended in 2010), Insurance Rules, 1958 and other applicable rules and regulations and regulatory guidelines.
Investment Fluctuation Fund	
The company made a number of investments in the listed and unlisted capital market with required regulatory permission. Income generated from the investments (realized gain and dividend received) is credited to the Profit & Loss Account. Unrealized capital gain or loss if any is transferred to the Investment Fluctuation Fund subsequently or as per the policy of the company. This item has significant impact on the earnings performance of the company and return to the shareholders and might be prone to misreporting as large unreported fall in the value of any holding may wipe out the value of the portfolio and hamper the distribution capability of the company.	We tested the design and operating effectiveness of key controls around monitoring, valuation and updating of prices of the positions held by the company from trusted sources. Additionally, we performed the following: • Obtained year-end share holding positions from the company and through directional testing assessed the completeness of the report. • Ascertained the valuation of the holding as per IFRS 13. • Reviewed and challenged the assumptions used for the valuation models for any unquoted securities. • Recalculated unrealized gain or loss at the year end. • Carried out cut-off testing to ensure unrealized gain or loss was recognized in correct period. • Obtained the CDBL report and share portfolio and cross checked against each other to confirm unrealized gain or loss • Check the subsequent positioning of this unrealized amount after the year-end. • Finally assessed the appropriateness and presentation of disclosures against relevant accounting standards, Insurance Act 1938 (as amended in 2010), Insurance Rules, 1958 and other applicable rules and regulations and regulatory guidelines.
See note no 4.00 to the financial statements	
Estimated liability in respect of outstanding claims whether due or intimated and claim payment	
This account represents the claim due or intimated from the insured and involves significant management judgment and risk of understatement. In extreme scenario this item may have going concern implications for the company.	We tested the design and operating effectiveness of controls around the due and intimated claim recording process We additionally carried out the following substantive testing's around the item : • Obtained the claim register and tested for completeness of claims recorded in the register on a sample basis. • Obtained a sample of claimed policy copy and cross check it with claim. • Obtained a sample of survey reports and cross checked those against respective ledger balances

	and in case of discrepancy carried out further investigation. • Obtained and discussed with management about their basis for estimation and challenged their assumptions where appropriate. • Reviewed the claim committee meeting minutes about decision about impending claims. • Tested a sample of claims payments with intimation letter, survey report, bank statements, claim payment register and general ledger. • Finally assessed the appropriateness and presentation of disclosures against relevant accounting standards, Insurance Act 1938 (as amended in 2010), Insurance Rules, 1958 and other applicable rules and regulations and regulatory guidelines.
See note no 20.00 to the financial statements	

Other Information

Management is responsible for the other information. The other information comprises all of the information in the annual report other than financial statements and our auditors' report thereon. The directors are responsible for the other information.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of Management and Those Charged with Governance for the Financial Statements and Internal Controls

Management is responsible for the preparation and fair presentation of the financial statements in accordance with International Financial Reporting Standards (IFRSs), the Companies Act 1994, the Insurance Act 2010, the Insurance Rules 1958, the Securities and Exchange Rules 1987 and other applicable Laws and Regulations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Company's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company's to cease to continue as a going concern.

- Evaluate the overall presentation, structure, and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.
We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with the mall relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

From the matters communicated with those charged with governance, we determine those matters that were of most significance in the audit of the financial statements of the current period and are therefore the key audit matters. We describe these matters in our auditor's report unless law or regulation precludes public disclosure about the matter or when, in extremely rare circumstances, we determine that a matter should not be communicated in our report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest benefits of such communication.

Report on Other Legal and Regulatory Requirements

In accordance with the Companies Act 1994, the Insurance Act 2010, the Insurance Rules 1958, the Securities and Exchange Rules 1987 and the other applicable Laws and Regulations, We also report that:

a) We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit and made due verification thereof;

b) In our opinion, proper books of accounts, records and other statutory books as required by law have been kept by the Company so far as it appeared from our examination of those books;

c) The Company's management has followed relevant provisions of laws and rules in managing the affairs of the company and proper books of accounts records and other statutory books have been properly maintained and (where applicable) proper returns adequate for the purpose of our audit have been received from branches not visited by us;

d) As per section 63(2) of the Insurance Act, 2010 as amended, we certify that to the best of our knowledge and belief and according to the information and explanation given to us, all expenses of management wherever incurred and whether incurred directly or indirectly, in respect of insurance business of the company transacted in Bangladesh during the year under report have been fully charged to the related Revenue Account and the statement of profit or loss & other comprehensive income of the company; and

e) As per section 54(5) of Insurance Act 2010 as amended, we report that to the best of our information and as shown by its books, the company during the year under report has not paid any person any commission is any form outside Bangladesh in respect of any of its business re-insured abroad;

f) The Company's Statement of Financial Position, Statement of Profit & Loss and Other Comprehensive Income, Statement of , Related Revenue Accounts, Statement of Changes in Equity and Statement of Cash Flows of the Company together with the annexed notes dealt with by the report are in agreement with the books of accounts and returns; and

g) The expenditure incurred was for the purpose of the Company's business.

Place: Dhaka
Date: 30 April 2019

MABS & J Partners
Chartered Accountants

DHAKA INSURANCE

STATEMENT OF FINANCIAL

AS AT 31

CAPITAL AND LIABILITIES	NOTES	TAKA-2018	TAKA-2017
Authorized Capital:			
120,000,000 Ordinary Shares of Tk. 10/- each		**1,200,000,000**	**1,200,000,000**
Issued, Subscribed and Paid-up Capital:			
40,125,000 Ordinary Shares of Tk. 10/- each			
Called and Paid-up in Full	11.00	401,250,000	401,250,000
Share Premium	12.00	18,000,000	18,000,000
Reserve or Contingency Accounts:			
Reserve for Exceptional Losses	13.00	205,713,053	184,891,097
General Reserve	14.00	10,000,000	10,000,000
Dividend Equalization Reserve	15.00	20,000,000	20,000,000
Investment Fluctuation Reserve	16.00	25,000,000	25,000,000
Revaluation Reserve	17.00	193,136,940	193,136,940
Retained Earnings		92,429,468	93,146,091
Balances of Funds and Accounts	18.00	83,421,012	77,479,409
Premium Deposits	19.00	182,468,430	151,312,629
Estimated Liability in Respect of Outstanding Claims Whether Due or intimated	20.00	105,853,300	106,975,889
Amount Due to Other Persons or Bodies Carrying on Insurance Business	21.00	71,463,234	81,327,844
		177,316,534	**188,303,733**
Provision for Taxation	22.00	484,100,000	442,900,000
Sundry Creditors	23.00	100,112,199	110,871,151
Total		**1,992,947,636**	**1,916,291,050**

Net Assets Value per share without revaluation-NAVPS (Note No-29.01)	**19.25**	**18.75**
Net Assets Value per share with revaluation-NAVPS (Note No-29.01)	**24.06**	**23.56**

* Notes 1.00 to 32.00 form an integral part of these Financial Statements

* Signed in terms of our separate annexed report

A.Q.M Wazed Ali
Chief Executive Officer

A.K.M Kamruzzaman
Director

Dated: Dhaka, 30 April 2019

LIMITED

POSITION (BALANCE SHEET)

DECEMBER 2018

PROPERTY AND ASSETS	NOTES	TAKA-2018	TAKA-2017
Investment:			
Statutory Deposit	3.00	25,000,000	25,000,000
Shares (Market Value)	4.00	77,441,554	83,324,583
Interests, Dividends and Rent Outstanding:			
Accrued Interest	5.00	8,450,231	5,210,139
Amounts Due from Other Persons or Bodies Carrying on Insurance Business	6.00	5,999,732	5,793,134
Sundry Debtors (Including Advances, Deposits and Prepayments)	7.00	414,494,087	364,506,166
Cash and Bank Balances	8.00	697,019,449	692,771,515
Stationery and Forms in Hand		364,152	383,635
Other Accounts:			
Capital Work in Progress	9.00	241,606,673	215,225,372
Fixed Assets:			
At Cost	10.00	564,421,930	564,163,901
Less: Accumulated Depreciation		41,850,172	40,087,395
		522,571,758	**524,076,506**
Total		**1,992,947,636**	**1,916,291,050**

Biswajit Saha
Director

Hamida Rahman
Chairman

MABS & J Partners
Chartered Accountants.

DHAKA INSURANCE

STATEMENT OF PROFIT OR LOSS AND OTHER

FOR THE YEAR ENDED

PARTICULARS	NOTES	TAKA-2018	TAKA-2017
Expenses of Management:			
(Not applicable to any Fund or Account)			
Advertisement and Publicity		1,252,757	497,231
Signboard and Hoarding		123,900	59,203
Subscriptions		837,250	987,250
Audit Fees		1,315,000	250,000
Legal Fees		314,000	504,500
Depreciation		2,296,646	2,565,145
		6,139,553	**4,863,329**
Balance for the Year Carried to Appropriation Account		120,978,510	116,183,507
		127,118,063	**121,046,836**

STATEMENT OF PROFIT OR LOSS AND OTHER

FOR THE YEAR ENDED

Exceptional Loss Reserve		20,821,956	19,335,772
Provision For Taxation	22.00	41,200,000	40,700,000
Dividend Paid		50,156,250	48,150,000
Balance Transferred to Balance Sheet		101,946,395	84,380,401
Total		**214,124,601**	**192,566,173**
Earning per Share-EPS (Note No. 29)		**Tk. 1.99**	**Tk. 1.88**

* Notes 1.00 to 32.00 form an integral part of these Financial Statements

* Signed in terms of our separate annexed report

A.Q.M Wazed Ali
Chief Executive Officer

A.K.M Kamruzzaman
Director

Dated: Dhaka, 30 April 2019

LIMITED

COMPREHENSIVE INCOME (PROFIT AND LOSS ACCOUNT)

31 DECEMBER 2018

PARTICULARS	NOTES	TAKA-2018	TAKA-2017
Interest, Dividends and Rents:			
(Not applicable to any Fund or Account)			
Interest Received and Accrued	24.00	41,373,526	41,989,190
Profit/(Loss) Transferred from:			
Fire Insurance Revenue Account		22,878,016	27,738,090
Marine Insurance Revenue Account		53,811,024	38,424,595
Miscellaneous Insurance Revenue Account		4,668,116	5,306,983
		81,357,156	**71,469,668**
Other Income	25.00	4,387,381	7,587,978
		127,118,063	**121,046,836**

COMPREHENSIVE INCOME (PROFIT AND LOSS) APPROPRIATION

31 DECEMBER 2018

Balance Transferred from Statement of Comprehensive Income	120,978,510	116,183,507
Balance Brought Forward from Previous Year	93,146,091	76,382,666
Total	**214,124,601**	**192,566,173**

Biswajit Saha
Director

Hamida Rahman
Chairman

MABS & J Partners
Chartered Accountants.

DHAKA INSURANCE

CONSOLIDATED REVENUE

FOR THE YEAR ENDED

PARTICULARS	NOTES	TAKA-2018	TAKA-2017
Claims under policies less Re-insurance:			
Paid during the year		4,422,546	4,980,099
Total estimated liability in respect of outstanding claims at the end of the year whether due or intimated		105,853,300	106,975,889
		110,275,846	**111,955,988**
Less: Outstanding at the end of previous year		106,975,889	106,668,502
		3,299,957	**5,287,486**
Agency Commission		38,981,927	37,694,797
Expenses of Management	26.00	103,195,794	99,664,857
Profit transferred to Statement of Comprehensive Income		81,357,156	71,469,668
Balance of account at the end of the year as shown in the Financial Position:			
Reserve for unexpired risks	18.00	83,421,012	77,479,409
Total		**310,255,846**	**291,596,217**

* Notes 1.00 to 32.00 form an integral part of these Financial Statements
* Signed in terms of our separate annexed report

A.Q.M Wazed Ali
Chief Executive Officer

A.K.M Kamruzzaman
Director

Dated: Dhaka, 30 April 2019

LIMITED
ACCOUNT
31 DECEMBER 2018

PARTICULARS	NOTES	TAKA-2018	TAKA-2017
Balance of account at the beginning of the year		77,479,409	68,176,013
Premium less re-insurance		208,219,560	193,357,723
Commission on re-insurance ceded		24,556,877	30,062,481
Total		**310,255,846**	**291,596,217**

Biswajit Saha
Director

Hamida Rahman
Chairman

MABS & J Partners
Chartered Accountants.

DHAKA INSURANCE

FIRE INSURANCE

FOR THE YEAR ENDED

PARTICULARS	NOTES	TAKA-2018	TAKA-2017
Claims Under policies Less Re-Insurance:			
Paid during the year		2,034,939	2,113,167
Total estimated liability in respect of outstanding claims at the end of the year whether due or intimated		37,095,500	38,096,541
		39,130,439	**40,209,708**
Less: Outstanding at the end of previous year		38,096,541	38,057,214
		1,033,898	**2,152,494**
Agency Commission		15,095,602	14,139,701
Expenses of Management	26.00	34,760,581	33,188,236
Profit transferred to Statement of Comprehensive Income		22,878,016	27,738,090
Balance of account at the end of the year as shown in the Financial Position:			
Reserve for unexpired risks	18.00	26,149,079	25,735,440
Total		**99,917,176**	**102,953,961**

* Notes 1.00 to 32.00 form an integral part of these Financial Statements

* Signed in terms of our separate annexed report

A.Q.M Wazed Ali
Chief Executive Officer

A.K.M Kamruzzaman
Director

Dated: Dhaka, 30 April 2019

LIMITED
REVENUE ACCOUNT
31 DECEMBER 2018

PARTICULARS	NOTES	TAKA-2018	TAKA-2017
Balance of account at the beginning of the year		25,735,440	22,944,397
Premium less re-insurance		65,372,698	64,338,599
Commission on re-insurance ceded		8,809,038	15,670,965
Total		**99,917,176**	**102,953,961**

Biswajit Saha
Director

Hamida Rahman
Chairman

MABS & J Partners
Chartered Accountants.

DHAKA INSURANCE
MARINE INSURANCE
FOR THE YEAR ENDED

PARTICULARS	NOTES	TAKA-2018			TAKA-2017
		CARGO	HULL	TOTAL	TOTAL
Claims under Policies less Re-Insurance:					
Paid during the year		894,277	(173,416)	720,861	1,833,782
Total estimated liability in respect of outstanding claims at the end of the year whether due or intimated		60,544,600	-	60,544,600	60,692,420
		61,438,877	(173,416)	61,265,461	62,526,202
Less: Outstanding at the end of previous year		60,692,420	-	60,692,420	60,664,325
		746,457	**(173,416)**	**573,041**	**1,861,877**
Agency Commission		19,219,406	-	19,219,406	18,757,393
Expenses of Management	26.00	45,218,402	1,671,955	46,890,357	48,963,609
Profit/ (loss) Transferred to Statement of Comprehensive Income		54,801,971	(990,947)	53,811,024	38,424,595
Balance of account at the end of the year as shown in the Financial Position:					
Reserve for unexpired risks	18.00	47,824,832	221,981	48,046,813	41,778,592
Total		**167,811,068**	**729,573**	**168,540,641**	**149,786,066**

* Notes 1.00 to 32.00 form an integral part of these Financial Statements

* Signed in terms of our separate annexed report

A.Q.M Wazed Ali
Chief Executive Officer

A.K.M Kamruzzaman
Director

Dated: Dhaka, 30 April 2019

LIMITED

REVENUE ACCOUNT

31 DECEMBER 2018

PARTICULARS	NOTES	TAKA-2018			TAKA-2017
		CARGO	HULL	TOTAL	TOTAL
Balance of account at the beginning of the year		41,551,394	227,198	41,778,592	37,895,012
Premium less Re-insurance		119,562,080	221,981	119,784,061	104,105,682
Commission on Re-insurance Ceded		6,697,594	280,394	6,977,988	7,785,372
Total		**167,811,068**	**729,573**	**168,540,641**	**149,786,066**

Biswajit Saha
Director

Hamida Rahman
Chairman

MABS & J Partners
Chartered Accountants.

DHAKA INSURANCE

MISCELLANEOUS INSURANCE

FOR THE YEAR ENDED

PARTICULARS	NOTES	TAKA-2018			TAKA-2017
		MOTOR	MISC.	TOTAL	TOTAL
Claims under Policies less Re-Insurance:					
Paid during the year		1,432,639	234,107	1,666,746	1,033,150
Total estimated liability in respect of outstanding claims at the end of the year whether due or intimated		3,958,400	4,254,800	8,213,200	8,186,928
		5,391,039	**4,488,907**	**9,879,946**	**9,220,078**
Less: Outstanding at the end of previous year		4,001,507	4,185,421	8,186,928	7,946,963
		1,389,532	**303,486**	**1,693,018**	**1,273,115**
Agency Commission		2,581,513	2,085,406	4,666,919	4,797,703
Expenses of Management	26.00	6,289,847	15,255,009	21,544,856	17,513,012
Profit/(Loss) Transferred to Statement of Comprehensive Income		6,708,444	(2,040,328)	4,668,116	5,306,983
Balance of account at the end of the year as shown in the Financial Position:					
Reserve for unexpired risks	18.00	6,369,706	2,855,414	9,225,120	9,965,377
Total		**23,339,042**	**18,458,987**	**41,798,029**	**38,856,190**

* Notes 1.00 to 32.00 form an integral part of these Financial Statements
* Signed in terms of our separate annexed report

A.Q.M Wazed Ali
Chief Executive Officer

A.K.M Kamruzzaman
Director

Dated: Dhaka, 30 April 2019

LIMITED
REVENUE ACCOUNT
31 DECEMBER 2018

PARTICULARS	NOTES	TAKA-2018			TAKA-2017
		MOTOR	MISC.	TOTAL	TOTAL
Balance of account at the beginning of the year		6,446,176	3,519,201	9,965,377	7,336,604
Premium less Re-insurance		15,924,266	7,138,535	23,062,801	24,913,442
Commission on Re-insurance Ceded		968,600	7,801,251	8,769,851	6,606,144
Total		**23,339,042**	**18,458,987**	**41,798,029**	**38,856,190**

Biswajit Saha
Director

Hamida Rahman
Chairman

MABS & J Partners
Chartered Accountants.

DHAKA INSURANCE LIMITED
STATEMENT OF CHANGES IN EQUITY WITHOUT REVALUATION
FOR THE YEAR ENDED 31 DECEMBER 2018

Particulars	Share Capital	Share Premium	Reserve for exceptional losses	General Reserve	Dividend equalization reserve	Investment Fluctuation Reserve	Retained Earnings	Total
Balance at 01 January 2018	401,250,000	18,000,000	184,891,097	10,000,000	20,000,000	25,000,000	93,146,091	752,287,188
Cash Dividend	-	-	-	-	-	-	(50,156,250)	(50,156,250)
Profit for the year 2018	-	-	-	-	-	-	79,778,510	79,778,510
Appropriation made during the year	-	-	20,821,956	-	-	-	(20,821,956)	-
Unrealized Gain (Net) for Increased in Market Value of Investment in Shares	-	-	-	-	-	-	(9,516,927)	(9,516,927)
Balance at 31 December 2018	**401,250,000**	**18,000,000**	**205,713,053**	**10,000,000**	**20,000,000**	**25,000,000**	**92,429,468**	**772,392,521**
Balance at 31 December 2017	**401,250,000**	**18,000,000**	**184,891,097**	**10,000,000**	**20,000,000**	**25,000,000**	**93,146,091**	**752,287,188**

DHAKA INSURANCE LIMITED
STATEMENT OF CHANGES IN EQUITY WITH REVALUATION
FOR THE YEAR ENDED 31 DECEMBER 2018

Particulars	Share Capital	Share Premium	Reserve for exceptional losses	General Reserve	Dividend equalization reserve	Investment Fluctuation Reserve	Revaluation Reserve	Retained Earnings	Total
Balance at 01 January 2018	401,250,000	18,000,000	184,891,097	10,000,000	20,000,000	25,000,000	193,136,940	93,146,091	945,424,128
Cash Dividend	-	-	-	-	-	-	-	(50,156,250)	(50,156,250)
Profit for the year 2018	-	-	-	-	-	-	-	79,778,510	79,778,510
Appropriation made during the year	-	-	20,821,956	-	-	-	-	(20,821,956)	-
Unrealized Gain (Net) for Increased in Market Value of Investment in Shares	-	-	-	-	-	-	-	(9,516,927)	(9,516,927)
Balance at 31 December 2018	**401,250,000**	**18,000,000**	**205,713,053**	**10,000,000**	**20,000,000**	**25,000,000**	**193,136,940**	**92,429,468**	**965,529,461**
Balance at 31 December 2017	**401,250,000**	**18,000,000**	**184,891,097**	**10,000,000**	**20,000,000**	**25,000,000**	**193,136,940**	**93,146,091**	**945,424,128**

*** Notes 1.00 to 32.00 form an integral part of these Financial Statements**

*** Signed in terms of our separate annexed report**

A.Q.M Wazed Ali
Chief Executive Officer

A.K.M Kamruzzaman
Director

Biswajit Saha
Director

Dated: Dhaka, 30 April 2019

Hamida Rahman
Chairman

MABS & J Partners
Chartered Accountants.

DHAKA INSURANCE LIMITED
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2018

PARTICULARS	TAKA-2018	TAKA-2017
A. Cash Flows from Operating Activities		
Cash Receipts from Premium and Others	382,482,305	401,954,065
Cash Payment for Management Expenses, Re-Insurance, Claim and Other Expenses	(305,273,958)	(291,940,868)
Income Tax Paid	(44,335,493)	(30,403,315)
Net Cash Flows from Operating Activities	**32,872,854**	**79,609,882**
B. Cash Flows from Investing Activities		
Acquisition of fixed assets	(991,029)	(501,625)
Capital Work in Progress	(26,381,301)	(58,026,758)
Sale of Share/(Purchase)	10,244,149	(26,030,811)
Sale of fixed asset	205,000	17,500
Interest & Dividend Received	38,133,434	40,642,181
Net Cash Flows from Investing Activities	**21,210,253**	**(43,899,513)**
C. Cash Flows from Financial Activities		
Dividend paid	(49,835,173)	(47,958,009)
Net Cash Used in Financial Activities	**(49,835,173)**	**(47,958,009)**
Net Increase/ (Decrease) in Cash and Bank Balance (A+B+C)	**4,247,934**	**(12,247,640)**
Cash and bank balance at beginning of the year	692,771,515	705,019,155
Cash and Bank balance at end of the year	**697,019,449**	**692,771,515**
Net Operating Cash Flows Per Share	**0.82**	**1.98**

* Notes 1.00 to 32.00 form an integral part of these Financial Statements
* Signed in terms of our separate annexed report

A.Q.M Wazed Ali
Chief Executive Officer

A.K.M Kamruzzaman
Director

Biswajit Saha
Director

হামিদা রহমান

Hamida Rahman
Chairman

MABS & J Partners
Chartered Accountants.

Dated: Dhaka, 30 April 2019

DHAKA INSURANCE LIMITED

NOTES TO THE FINANCIAL STATEMENTS

AS AT AND FOR THE YEAR ENDED 31 DECEMBER 2018

1.00 Legal Status and Nature of Business:

Dhaka Insurance Limited (Formerly The Loyeds Insurance Company Limited) was incorporated as a public limited company on 04 January 2000 and obtained the Certificate of Commencement of Business on 04 January 2000 under the Companies Act 1994. The company obtained license from the Chief Controller of Insurance on 02 February 2000. The company went for public issue in 2009 and the shares of the company are listed in both Dhaka and Chittagong Stock Exchange in Bangladesh. The registered office of the Company is located at 115/7A Distillery Road, Gandaria, Dhaka, Bangladesh. The operations of the company are being carried out through its 16 Branches located all over on Bangladesh. The principal activities of the company is to offer general insurance products which includes fire and allied perils insurance, marine cargo and hull insurance, aviation insurance, automobile insurance and miscellaneous insurance. These products offer protection to policyholder's assets and indemnification of other parties that may suffer damage as a result of policyholder's accident. Non-life healthcare contracts provide medical coverage to policyholders. Revenue under above activities is derived primarily from insurance premiums.

2.00 Basis of Preparation of Accounts and Significant Accounting Policies:

2.01 Basis of Preparation Accounts:

a) The financial statements have been prepared on going concern and accrual basis under historical cost convention because there is no uncertainty about going concern issue and the entity is optimistic to continue its business operation for the foreseeable future.

b) The preparation and presentation of the financial statements and the disclosure of information have been made in accordance with the Insurance Act 2010 (Formerly Insurance Act 1938), the Insurance Rules 1958 and in conformity with Bangladesh Accounting Standards (BASs), Bangladesh Financial Reporting Standards (BFRSs) ,the Companies Act 1994, the Securities and Exchange Rules 1997 (Formerly Security Exchange Rules-1987), the listing rules of Dhaka and Chittagong Stock Exchange and other applicable laws and regulations in Bangladesh and practice generally followed by the insurance sector. The Balance Sheet(Statement of Financial Position) has been prepared in accordance with Part-I and "Form A" in Part II of the First Schedule and the revenue account for fire, marine and miscellaneous business has been prepared in accordance with "Form F" in Part II of the Third Schedule of the Insurance Act. Statement of Cash Flows and Statements of Changes in Equity has been prepared in accordance with BFRSs.

c) Figures have been rounded off to the nearest Taka.

d) Last year's figures have been rearranged wherever necessary to confirm to this year's presentation.

2.02 Significant Accounting Policies:

a) Depreciation on Fixed Assets:

Depreciation is based on the cost of an asset less than its residual value. Significant components of individual assets are assessed and if a component has a useful life that is different from the remainder of that asset, that component is depreciated separately.

Depreciation is recognized in statement of profit or loss and other comprehensive income(profit or loss account) on reducing balance method of each component of an item of property, plant and equipment. Land is not depreciated. Considering the estimated useful lives of the assets the following rates have been applied in current and comparative years:

Assets	Depreciation Rate
Land	-
Furniture and Fixture	10%
Office Equipment	10%
Computers	20%
Electrical Equipment	20%
Telephone Installation	10%
Motor Cycle	20%
Motor Vehicle	20%
Office Decoration	10%
Air Cooler	10%
Other Assets	20%

Depreciation methods, useful lives of each individual asset and residual value thereof are reviewed annually and adjusted, if appropriate.

Depreciation is charged from the date of ready to use of property, plant and equipment.

b) Stock of Stationery and Forms:

Stocks of stationery and forms have been valued at lower of cost and market value.

c) Public Sector Business:

Company's share of public sector business for the period from 01 July 2017 to 30 June 2018 received from Sadharan Bima Corporation (SBC) has been incorporated in the company's accounts for the year ended 31 December 2018. The statement of account from 01 July 2018 to 31 December 2018 has not been received from SBC and as such company's share of public sector business for this period has not been incorporated in these accounts. Estimated liability in respect of outstanding claims for the period from 1st July 2017 to 30 June 2018 have not been received from Sadharan Bima Corporation (SBC) and hence provision for outstanding claims considered appropriate by the Management of the Company has been made in the Accounts.

d) Valuation of Assets:

The Value of all assets at 31 December 2018 as shown in the Statement of Financial Position and in the classified summary of Assets on form "AA" annexed has been reviewed and the said assets have been set forth in the Statement of Financial Position and amounts at their respective book value which in the aggregate do not exceed their aggregate market value.

e) Reporting Currency:

The Financial Statements are presented in Bangladesh Currency (Taka), which has been rounded off or the nearest integer.

f) Branch Accounting:

The company has 16 branches in Bangladesh as of December 2018. Accounts of the Branches are maintained at Head Office and accordingly this individual statement of account is incorporated at Head Office level. Only petty cash books are maintained at the branch level for maintaining its day to day office expenses.

g) Earnings Per Share:

Earnings Per Share(EPS) has been calculated in accordance with Bangladesh Accounting Standard-33 "Earnings Per Share" and shown on the face of Statement of Profit or Loss and Other Comprehensive Income (Profit and Loss Appropriation Account) and computation shown in Note No. 30.

h) Revenue Recognition:

i) This includes the total premium earned on various classes of insurance business underwritten and risk covered during the year, the sum of premium earned against various policies, after netting of the amount of re-insurance premium due to Sadharan Bima Corporation.

ii) Dividend income is accounted for on receipt basis.

iii) Gain on investment in shares and securities are accounted for as and when it is received.

i) Reserve for Exceptional Loss:

Reserve for Exceptional Loss is appropriated out of current year's profit before tax which is calculated @ 10% of net premium income.

j) Employees' Benefits:

The Company has provided the following benefits for its employees:

i) Contributory Provident Fund Recognized by NBR:

In respect of provident fund @ 10% of basic salary of eligible employees is being made annually as per P.F. Rules administered by Board of Trustees. The eligible employees contribute @ 10% of basic salary.

ii) Insurance Scheme:

Employees of the company are covered under the group term life insurance scheme, the premium there of is paid by company.

iii) Gratuity Scheme:

The above mentioned scheme is going to be introduced as soon as possible and with this end in view a lump sum amount of Tk. 100,000 (Taka One lac) only has been provided in this year.

k) Employees' Details:

During the year under review 253 employees were in the employment of the company. As per schedule-XI, Part- II of the companies Act 1994 the employee's remuneration slabs are given as under:

Slab	Number of Employee
Employees receiving salary up to Tk. 3,000 per month	-
Employees receiving salary above Tk. 3,000 per month	253
Total no. of employees	**253**

Note: There is no part time employee of the company.

l) Management Expenses:

Management expenses charged to revenue accounts amounting to Tk. 103,195,794 represent approximately 31.58% of gross premium of Tk. 326,729,752 (Including Public Sector Business of TK. 66,850,241). The expenses have been apportioned in proportion to respective classes of insurance business which are as follows:

	Year -2018	Year -2017
Fire	33.68%	33.30%
Marine Cargo	43.82%	47.30%
Marine Hull	1.62%	1.83%
Motor	6.10%	6.75%
Miscellaneous	14.78%	10.82%

m) Dividend:

Cash Dividend @15% for the year ended 31 December 2018 has been proposed/recommended by the Board, this has however not been considered as "Liability" in accordance with the provisions of the Securities and Exchange Rules 1997. Para 12 of BAS 10 provides that "If an entity declares dividends to holders of equity instruments (as defined in BAS 32 Financial Instruments: Presentation) after the reporting period, the entity shall not recognize those dividends as liability at the end of the reporting period".

n) Cash and Cash Equivalent:

It comprises cash in hand, cash at bank including FDR and stock of unused insurance stamps.

o) Benefits, Claims and Expenses Recognition:

i) Gross Benefits and Claims:

General insurance and health claims include all claims occurring during the year and related internal and external claims handling costs that are directly related to the processing and settlement of claims, a reduction for the value of salvage and other recoveries, and any adjustments to claims outstanding from previous years.

ii) Reinsurance Claims:

Reinsurance claims are recognized when the related gross insurance claim is recognized according to the terms of the relevant policy.

p) Reporting Period:

Financial Statements of the company cover one calendar year from 01 January 2018 to 31 December 2018.

q) Foreign Currency Translations:

Transactions denominated in foreign currencies are translated into Bangladesh Taka and recorded at rates of exchange ruling on the date of transaction in accordance with BAS 21 "The Effects of Changes in Foreign Currency Rates".

r) Assets of the Company:

As all assets of the company shown in the Financial statements that are within the scope of BAS-36 are in physical existence and valued not more than their recoverable amount following Bangladesh Accounting Standards, disclosures with regard to "Impairment of Assets" as per BAS-36 have not been considered necessary.

s) Due from the Directors:

No loan or advance in any form is paid to Directors including Managing Director of the company or to associated undertakings and any of them severally or jointly with any other persons.

t) Reserve for Unexpired Risks:

Reserve for unexpired risk has been made on premium income at the following rates:

Fire	40%
Marine Cargo	40%
Marine Hull and Aviation Hull	100%
Motor and Miscellaneous	40%

3.00 Investment at Cost-Statutory Deposit: Tk. 25,000,000

This represents the investment in 10 years BGTB's which is held with Bangladesh Bank as statutory deposit under the Insurance Act 1938 as amended in 2010. Interest accrued on the investment has been accounted for.

4.00 Investment in Shares of Listed Company: Tk. 77,441,554

The break up of the above amount is as under:

Shares in Public Limited Company	2018				Balance as on 31.12.17 Taka
	No. of Share	Purchase Price as on 31.12.18 Taka	Market Value as on 31.12.18 Taka	Un-realized gain/(loss) Taka	
Jamuna Bank Ltd.	1,535,296	27,685,442	27,021,210	(664,232)	28,981,590
One Bank Ltd.	7,352	168,047	110,280	(57,767)	168,048
Jamuna Oil Ltd.	19603	3,718,690	3,734,372	15,682	3,718,689
Bank Asia Ltd.	2,236	45,923	39,577	(6,346)	45,923
Meghna Petrolium Ltd.		-	-	- -	84,627
Ocean Containers Ltd.	5000	140,148	126,500	(13,648)	343,000
Southeast Bank Ltd.	3,068	59,233	47,861	(11,372)	63,847
Shahjalal Bank Ltd.	2,251	67,550	62,128	(5,422)	67,551
Mutual Trust Bank Ltd.	2,794	86,940	98,069	11,129	86,940
RAK Ceramics Ltd.	46,911	2,554,555	1,829,529	(725,026)	2,554,555
Prime Finance Ltd.	16,300	198,860	154,850	(44,010)	198,860
Prime Textile Ltd.	7,000	233,132	252,700	19,568	225,000
Meghna Cement Ltd.	6,600	604,985	611,160	6,175	968,693
ACI Formulation Ltd.	22,400	3,875,881	3,445,120	(430,761)	4,860,800
IDLC Ltd.	10000	852999	697000	(155,999)	1,260,393
MI Cement Ltd.	48,000	4,008,000	3,331,200	(676,800)	4,009,754
Mobil Jamuna Lubricant BD Ltd.	26,000	2,686,247	2,579,200	(107,047)	3,437,196
Northern Insurance Ltd.	5,729	136,350	100,830	(35,520)	136,350
Peoples Leasing Ltd.	45,000	591,883	252,000	(339,883)	479,500
Titas Gas T&D Ltd.	36,100	1,595,615	1,314,040	(281,575)	1,595,620
Fortune Shoes Ltd.	80,000	2,743,670	2,480,000	(263,670)	2,580,500
Aman Feed Ltd.		-	-	- -	954,000
BSRM Steel Ltd.	12,100	863,500	724,790	(138,710)	863,500
Dhaka Bank Ltd.	125,000	2,395,108	1,775,000	(620,108)	1,980,000
Exim Bank Ltd.	160,000	2,752,000	1,888,000	(864,000)	2,752,000
NCC Bank Ltd.	200,000	3,539,999	3,180,000	(359,999)	3,540,000
Premier Bank Ltd.	375,360	5,124,479	4,391,712	(732,767)	5,124,480
Aftab Automobiles Ltd.	25,000	1,366,688	1,147,500	(219,188)	642,000
Baraka Power Ltd.	50,000	1,573,948	1,400,000	(173,948)	1,754,400
BBS Cables Ltd.		-	-	- -	284,544
BD Com Ltd.	20,000	530,010	574,000	43,990	1,370,363

Shares in Public Limited Company	2018 No. of Share	Purchase Price as on 31.12.18 Taka	Market Value as on 31.12.18 Taka	Un-realized gain/(loss) Taka	Balance as on 31.12.17 Taka
Doreen Power Ltd.	19,000	2,111,690	1,518,100	(593,590)	2,249,740
Ifad Autos Ltd.	-	-	-	-	630,000
NFM Ltd.	-	-	-	-	360,000
Summit Power Ltd.	-	-	-	-	1,436,000
UPGDCL	-	-	-	-	181,100
Nahee Aluminium Ltd.	-	-	-	-	418,820
WM SHIPYARD Ltd.	20,000	431,967	398,000	(33,967)	879,000
Grameen Phone Ltd.	-	-	-	-	1,177,000
Confidence Cement Ltd.	-	-	-	-	439,200
Ghail	-	-	-	-	421,000
AIL	20,000	1,493,729	1,274,000	(219,729)	-
Apex Spinning Mills Ltd.	10,000	1,542,451	1,318,000	(224,451)	-
BPML	14,000	1,616,521	1,173,200	(443,321)	-
DSSL	82,000	2,101,568	1,681,000	(420,568)	-
IBP	2,945	29,450	91,590	62,140	-
Intraco Re-fueling station Ltd.	5,334	53,340	142,951	89,611	-
LankaBangla Finance Ltd.	45,000	1,257,197	1,030,500	(226,697)	-
ML Dyeing Ltd.	4,227	30,190	125,542	95,352	-
NTL	8,500	940,944	881,450	(59,494)	-
SS Steel Ltd.	6,746	67,460	67,460	-	-
VFS Thread	703	-	40,633	40,633	-
Beximco	30,000	757,590	705,000	(52,590)	-
Fuwang Food Ltd.	85,000	1,547,348	1,275,000	(272,348)	-
RSRM Steel Ltd.	45,000	2,521,134	2,092,500	(428,634)	-
Saihamcot	10,000	256,020	258,000	1,980	-
Total	**3,303,555**	**86,958,481**	**77,441,554**	**(9,516,927)**	**83,324,583**

Investment in share are non-derivative financial assets that are designated as available for sale. AFS assets are measured at fair value in the balance sheet. Fair value changes on AFS assets are recognized directly in equity, through the statement of changes in equity, except for interest on AFS assets (which is recognized in income on an effective yield basis), impairment losses and (for interest-bearing AFS debt instruments) foreign exchange gains or losses. The cumulative gain or loss that was recognized in equity is recognized in profit or loss when an available-for-sale financial asset is derecognized.

		Taka-2018	Taka-2017

5.00 Accrued Interest: Tk. 8,450,231

The break up of the above amount is as under:

	Taka-2018	Taka-2017
10 years BGTB as appearing under (Note-3.00)	978,358	978,358
Fixed Deposits as appearing under (Note-8.01)	7,471,873	4,231,781
	8,450,231	**5,210,139**

6.00 Amount Due from Other Persons or Bodies Carrying on Insurance Business: Tk. 5,999,732

The break up of the above amount is as under:

Sl No.	Name of Insurance Company	Taka-2018	Taka-2017
1	United Insurance Company Ltd.	-	19,236
2	Pragati Insurance Ltd.	2,205,824	2,205,824
3	Phoenix Insurance Company Ltd.	41,179	41,179
4	Desh General Insurance Company Ltd.	33,456	33,456
5	Peoples Insurance Company Ltd.	45,669	45,669
6	Rupali Insurance Company Ltd.	177,738	177,738
7	Green Delta Insurance Company Ltd.	78,243	78,243
8	Standard Insurance Ltd.	150,855	150,855
9	Bangladesh General Insurance Company Ltd.	2,189,343	2,229,002
10	Janata Insurance Company Ltd.	272,269	272,269
11	Federal Insurance Company Ltd.	142,419	142,419
12	Prime Insurance Company Ltd.	6,995	6,995
13	Union Insurance Company Ltd.	28,058	28,058
14	Reliance Insurance Ltd.	88,418	88,418
15	Pioneer Insurance Company Ltd.	393,212	253,357
16	Eastland Insurance Company Ltd.	7,346	7,346
17	Islami Insurance Company Ltd	-	3,261
18	Asia Pacific General Insurance Company Ltd.	9,809	9,809
19	Karnafully Insurance Company Limited	128,899	-
		5,999,732	**5,793,134**

7.00 Sundry Debtors: Tk. 414,494,087

The break up of the above amount is as under:

	Taka-2018	Taka-2017
House Building Loan to employees	208,542	294,054
Staff Advance	76,000	92,112
Staff Car Loan	249,040	339,616
Advance for Registration & Renewal	345,204	1,065,910
Security Deposit- Telephone (T&T)	89,500	57,500
Electric Security(Electricity)	504,000	504,000
Dhaka Tel Tecnology(Advance PABX)	-	107,080
BANCO Securities Services Ltd.-Investment A/C	32,075	32,525
Multi Securities Services Ltd. -Investment A/C	564	262,664
Hasan Securities Ltd-Investment A/C	760,345	640,394
Advance Income Tax (Including Cash & TDS) (Note-27.00)	367,619,464	323,283,971
Advance for Office Rent	2,926,264	1,621,615
Greenacre Development Ltd	40,000,000	28,500,000

	Taka-2018	Taka-2017
Smart Technologies (BD) Ltd	58,994	-
Aman Cotton Fibrous Ltd (IPO Shares)	62,760	251,080
Archinet Architect & Engineers	-	6,500,000
Oimex Electrode Ltd (IPO Shares)	-	64,800
Rahimafrooz Energy Service Ltd	-	320,000
Nahee Aluminum Composite Panel Ltd (IPO Shares)	-	57,060
Sharif Security Solution	-	239,295
Advance System Technology	-	213,490
Roxy Art Publicity	-	59,000
SK Trims (IPO Shares)	50,420	-
VFS Thread Dyeing Ltd(IPO Shares)	35,190	-
M.L. Dyeing Ltd (IPO Shares)	30,210	-
Silva Pharmaceutical Ltd (IPO Shares)	91,930	-
Kattali Textile Ltd (IPO Shares)	100,640	-
Runner Automobiles Ltd (Shares)	1,080,825	-
S.S. Steel Ltd (IPO Shares)	67,460	-
Genex Ifsys Ltd (IPO Shares)	104,660	-
	414,494,087	**364,506,166**

8.00 Cash and Bank Balances: Tk. 697,019,449

The break up of the above amount is as under:

	Taka-2018	Taka-2017
a) Cash Including Cheques in Hand	4,033,353	2,549,252
b) Stamps in Hand	331,185	291,635
c) **Cash at Banks:**		
Short Term Deposit Accounts	81,925,110	68,463,746
Current Accounts	2,725,841	1,462,922
Fixed Deposits (Note-8.01)	608,003,960	620,003,960
	692,654,911	689,930,628
Total Taka (a+b+c)	**697,019,449**	**692,771,515**

8.01 Fixed Deposits: Tk. 608,003,960

The break up of the above amount is as under:

Sl No.	Name of Bank	Taka-2018	Taka-2017
1	Dhaka Bank Ltd.	7,000,000	7,500,000
2	Janata Bank Ltd.	6,500,000	6,500,000
3	Uttara Bank Ltd.	18,000,000	8,000,000
4	IFIC Bank Ltd.	22,000,000	22,500,000
5	National bank Ltd.	11,950,000	11,950,000
6	South East Bank Ltd.	14,700,000	15,200,000
7	Rupali Bank Ltd.	1,500,000	1,500,000
8	Prime Bank Ltd.	6,500,000	6,500,000
9	Exim Bank Ltd.	24,000,000	43,500,000
10	Dutch Bangla Bank Ltd.	8,500,000	8,500,000
11	Standard Bank Ltd.	15,000,000	13,000,000
12	AB Bank Ltd.	18,500,000	15,500,000
13	Islami Bank Bangladesh Ltd.	19,500,000	27,000,000
14	Al-Arafa Islami Bank Ltd.	13,800,000	16,300,000
15	One Bank Ltd.	6,000,000	6,500,000
16	Pubali Bank Ltd.	11,000,000	12,000,000
17	Social Islami Bank Ltd.	16,000,000	16,000,000
18	First Security Islami Bank Ltd.	11,500,000	11,500,000

		Taka-2018	Taka-2017
19	Mercantile Bank Ltd.	6,500,000	6,000,000
20	Mutual Trust Bank Ltd.	11,000,000	11,000,000
21	Agrani Bank Ltd.	7,000,000	6,000,000
22	BASIC Bank Ltd.	8,500,000	8,500,000
23	Bank Asia Ltd.	15,500,000	12,500,000
24	Premier Bank Ltd.	12,500,000	12,000,000
25	Sahmil Bank Of Baharain Ec/Bank Al-Falah Ltd.	1,000,000	1,000,000
26	Bangladesh Krishi Bank	1,100,000	1,100,000
27	State Bank Of India	3,000,000	3,000,000
28	Bangladesh Commerce Bank Ltd.	2,500,000	2,500,000
29	Jamuna Bank Ltd.	63,500,000	64,000,000
30	National Credit & Commerce Bank Ltd.	12,000,000	13,000,000
31	Shahjalal Bank Ltd.	4,500,000	4,500,000
32	United Commercial Bank Ltd.	151,000,000	151,000,000
33	The Trust Bank Ltd.	4,000,000	4,000,000
34	Rajshahi Krishi Unnayan Bank	2,500,000	2,500,000
35	HSBC Bank	500,000	-
36	Lanka Bangla Finance Ltd.	1,000,000	1,500,000
37	Phoenix Finance & Investment Ltd.	5,000,000	5,000,000
38	Habib Bank Ltd.	-	1,500,000
39	The City Bank Ltd.	2,000,000	2,000,000
40	IDLC of Bangladesh	2,000,000	-
41	Sonali Bank Ltd.	1,500,000	1,500,000
42	NRB Commercial Bank Ltd.	7,500,000	6,500,000
43	The Oriental Bank Ltd./ICB Islami Bank Ltd.	6,453,960	6,453,960
44	Midland Bank Ltd.	1,000,000	1,000,000
45	SBAC Bank Ltd.	4,000,000	3,500,000
46	NRB Global Bank Ltd.	9,000,000	8,000,000
47	Union Bank Ltd.	1,000,000	1,000,000
48	Premier Leasing & Finance Ltd.	1,000,000	1,000,000
49	The Farmers Bank Ltd.	27,500,000	27,500,000
50	Meghna Bank Ltd.	500,000	1,500,000
		608,003,960	**620,003,960**

9.00 Capital Work in Progress: Tk. 241,606,673

This represents the cost of Capital Work in Progress upto 14th floor of the Company's 17th storried building (including 3 basement) situated at 71 Purana Paltan Line,kakrail, Dhaka.

The break up of the above amount is as under:

Opening Balance	215,225,372	157,198,614
Add: Addition	26,381,301	58,026,758
	241,606,673	**215,225,372**

10.00 Fixed Assets: Tk. 522,571,758

The break up of the above amount is as under:

This represents the written Down Value (WDV) of the fixed assets. The details of which have been shown in **"Annexure-A"**

Cost	564,421,930	564,163,901
Accumulated Depreciation	(41,850,172)	(40,087,395)
	522,571,758	**524,076,506**

		Taka-2018	Taka-2017
11.00	**Share Capital: Tk. 401,250,000**		
	a) Authorized Capital 120,000,000 Ordinary Shares of Tk. 10 each.	**1,200,000,000**	**1,200,000,000**
	b) Issued, Subscribed & Paid-up Capital Tk. 401,250,000		
	The break up of the above amount is as under:		
	1,500,000 Ordinary shares of Tk. 100 each called & paid-up in full	150,000,000	150,000,000
	1,500,000 Ordinary shares of Tk. 100 each fully paid-up as Bonus Shares during the year 2010	150,000,000	150,000,000
	7,500,000 Ordinary shares of Tk. 10 each fully paid-up as Bonus Shares during the year 2011	75,000,000	75,000,000
	2,625,000 Ordinary shares of Tk. 10 each fully paid-up as Bonus Shares during the year 2014	26,250,000	26,250,000
		401,250,000	**401,250,000**

11.01 The percentage of shareholding by different categories of shareholders are as follows:

The break up of the above amount is as under:

No. of Holders	Holdings	Total Holdings
501	01 to 500 Shares	0.20%
1,553	501 to 5,000 Shares	5.93%
108	5,001 to 10,000 Shares	1.94%
69	10,001 to 20,000 Shares	2.43%
30	20,001 to 30,000 Shares	1.85%
9	30,001 to 40,000 Shares	0.77%
9	40,001 to 50,000 Shares	1.04%
27	50,001 to 100,000 Shares	4.60%
21	100,001 to 1,000,000 Shares	21.89%
9	Over 1,000,000 Shares	59.35%
2,336	**Total**	**100.00%**

11.02 Composition of the shareholders:

The break up of the above amount is as under:

Sl No.	Particulars	Shares in 31 December 2018			Shares in 31 December 2017		
		No. of Shares	Value of Shares (Tk.)	%	No. of Shares	Value of Shares (Tk.)	%
1	Director/Sponsor	21,147,747	211,477,470	52.70	19,985,460	199,854,600	49.82
2	Institutions	11,030,363	110,303,630	27.49	11,909,013	119,090,130	29.68
3	General Public	7,946,890	79,468,900	19.81	8,230,527	82,305,270	20.50
	Total	**40,125,000**	**401,250,000**	**100.00**	**40,125,000**	**401,250,000**	**100.00**

11.03 Market Price:

The share of the company are listed with both the Dhaka Stock Exchange Ltd. and Chittagong Stock Exchange Ltd. and quoted market price was Tk. 20.30 per share in the DSE and Tk. 20.10 per share in the CSE on 31 December 2018

12.00 Share Premium: Tk. 18,000,000

This represents the sum received against 900,000 ordinary shares of Tk. 100 each issued in 2010 at premium of Tk. 20 per share.

13.00 Reserve for Exceptional Loss: Tk. 205,713,053

The break up of the above amount is as under:

This represents the aggregate sum of reserve created in each year from 2000 as per requirement of Income Tax Ordinance 1984 (Schedule-IV). It is calculated equivalent to maximum of 10% of the net premium income of the respective year. The movement of the fund is as under.

	Taka-2018	Taka-2017
Opening balance	184,891,097	165,555,325
Add: Created this year	20,821,956	19,335,772
	205,713,053	**184,891,097**

	Taka-2018	Taka-2017

14.00 General Reserve: Tk. 10,000,000

This represents sum of the reserve created in 2009.

15.00 Dividend Equalization Reserve: Tk. 20,000,000

This represents sum created in 2009.

16.00 Investment Fluctuation Reserve: Tk. 25,000,000

This represents the sum created in 2009.

17.00 Revaluation Reserve : Tk. 193,136,940

The Company revalued its 7.09 Kathas Land situated at 71 Purana Paltan Line, Dhaka-1000 on 5 October 2017 by IIS consulting (BD) Ltd.following the resulution of the Board of Directors on 31.07.2017 to make a reflection of the present value of the assets in the financial statements as on 31 December 2017.

Details of the revaluation of the assets are given belows:

Particulars	Net book value as on 31.12.16	Revalued Amount	Value increase due to revaluation
7.09 Kathas Land	111,024,060	304,161,000	193,136,940

18.00 Reserve for unexpired risks: Tk. 83,421,012

The break up of the above amount is as under:

This represents the sum of the reserve as per requirement of the Insurance Act equivalent to certain % of current year premium income.

	Taka-2018	Taka-2017
Fire Insurance Revenue Account	26,149,079	25,735,440
Marine Insurance Revenue Account	48,046,813	41,778,592
Miscellaneous Insurance Revenue Account	9,225,120	9,965,377
	83,421,012	**77,479,409**

19.00 Premium Deposits: Tk. 182,468,430

This represents the sum of premium received against cover notes which will be adjusted to premium income upon initiation of risk and issuance policy in due course.

20.00 Estimated Liabilities in Respect of Outstanding Claims Whether Due or Intimated: Tk. 105,853,300

The break up of the above amount is as under:

This represents the sum of due in respect of following classes of insurance business:

	Taka-2018	Taka-2017
Fire	37,095,500	38,096,541
Marine	60,544,600	60,692,420
Miscellaneous	8,213,200	8,186,928
	105,853,300	**106,975,889**

All the claims of which the management is aware of as per intimation up to the year end have been taken into consideration while estimating these net liabilities in respect of outstanding claims.

21.00 Amount Due to Other Persons or Bodies Carrying on Insurance Business: Tk. 71,463,234

The break up of the above amount is as under:

This represents the due payable in respect of re-insurance and co-insurance premium, the make-up whereof is as under:

Sl No.	Name of Insurance Company	Taka-2018	Taka-2017
1	Shadharan Bima Corporation	71,393,013	81,266,614
2	City General Insurance Company Limited	1,225	1,225
3	Continental Insurance Limited	16,017	16,017
4	Agrani Insurance Company Limited	2,830	2,830
5	Eastern Insurance Company Limited	9,041	9,041
6	Republic Insurance Company Limited	20,684	20,684
7	United Insurance Company Limited	20,424	-
8	Karnafully Insurance Company Limited	-	11,433
		71,463,234	**81,327,844**

22.00 Provision for Taxation: Tk. 484,100,000

The amount includes Tk. 41,200,000 being income tax provision made for the accounting year ended on 31st December 2018 (Assessment Year 2019-2020) in accordance with the best estimate of the management on lump sum basis but without considering admissible and inadmissible expenses and the make-up of the sum is as follows:

	Taka-2018	Taka-2017
Opening balance	442,900,000	402,200,000
Current year (Note-22.01)	41,200,000	40,700,000
	484,100,000	**442,900,000**

22.01 Calculation of Income Tax:

	Taka-2018	Taka-2017
Net Profit (As per Statement of Comprehensive Income)	120,978,510	116,183,507
Less: Exceptional loss reserve	(20,821,956)	(19,335,772)
Less: Gain on Sale of Shares	(4,361,120)	(7,581,426)
Less: Dividend	(1,131,629)	(4,251,260)
	94,663,805	**85,015,049**
Income tax rate @ 37.50% on Tk. 94,663,805	35,498,927	34,006,019
Income tax (Lump sum)	5,000,000	5,000,000
Dividend tax rate @ 20% of Tk. 1,131,629	226,326	850,252
Gain on Sale of shares 10% of Tk. 4,361,120	436,112	758,143
	41,161,365	**40,614,414**
Say Tk.	**41,200,000**	**40,700,000**

23.00 Sundry Creditors: Tk. 100,112,199

The break up of the above amount is as under:

	Taka-2018	Taka-2017
Share Application Money	13,757,356	13,757,356
Security Deposit against Open Policy/ Trade Creditors	18,509,762	18,509,762
Audit Fees Payable (Special Audit + Statutory Audit)	2,039,398	839,398
Salary Payable	4,429,570	4,764,429
Provident Fund	11,746,113	11,931,901
Gratuity Fund	6,700,000	6,600,000
Workers' Profit Participation Fund	5,741,463	8,668,458
Income Tax (Deducted at Source)	958,939	839,301
VAT (Deducted at Source)	201,099	391,579
Advertisement Bill Payable	100,000	50,000
Printing Bill Payable	800,000	750,000
VAT on Premium ((Paid by Challan No.T-7, T-8,T-9, T-10, T-11,T-12, date-15.01.19)	4,309,679	2,750,615
Greenacre Development Ltd. (Security Deposit)	6,051,104	15,551,104
Haroon Enginerring Ltd. (Security Deposit)	348,850	248,850
Confidence Trade Ltd. (Security Deposit)	1,768,835	1,295,439
Rahimafrooz Energy Service Ltd. (Security Deposit)	-	144,000
Others Creditors	520,196	519,977
Agency Commission Payable	17,505,346	18,955,569
* Unclaimed/Unpaid Dividend-2009	1,794,675	1,794,675
* Unclaimed/Unpaid Dividend-2012	427,093	427,093
*Unclaimed/Unpaid Dividend-2013	639,725	639,725
*Unclaimed/Unpaid Dividend-2014	337,488	337,488
*Unclaimed/Unpaid Dividend-2015	626,359	626,359
*Unclaimed/Unpaid Dividend-2016	379,304	478,073
*Unclaimed/Unpaid Dividend-2017	419,845	-
	100,112,199	**110,871,151**

* Dividend warrant for the years 2009, 2012 , 2013, 2014, 2015, 2016 & 2017 already issued as per SEC Rule, but no claim have been made by the shareholders up to the date of 31st December 2018.

		Taka-2018	Taka-2017
24.00	**Interest, Dividends and Rents: Tk. 41,373,526**		
	The break up of the above amount is as under:		
	Interest on BGTB's	2,971,200	2,971,200
	Interest on Fixed Deposits	35,151,042	31,506,943
	Interest on STD Accounts	2,119,655	3,259,787
	Dividend	1,131,629	4,251,260
		41,373,526	**41,989,190**
25.00	**Other Income: Tk. 4,387,381**		
	The break up of the above amount is as under:		
	Capital Gain on Sale of Shares	4,361,120	7,581,426
	Capital Gain on Sale of Fixed Assets	5,870	3,152
	Co-Insurance Service and Endorsement Charges	20,391	3,400
		4,387,381	**7,587,978**
26.00	**Allocation of Management Expenses: Tk. 103,195,794**		
	The break up of the above amount is as under:		
	Fire	34,760,581	33,188,236
	Marine	46,890,357	48,963,609
	Miscellaneous	21,544,856	17,513,012
		103,195,794	**99,664,857**

The expenses have been charged to Revenue Accounts at the ratio of Gross Premium earned on direct Business against each class of Insurance.

27.00 Income Tax Assessment Status:

The break up of the above amount is as under:

Accounting Year	Assessment Year	Provision for Income Tax	Liabilities as per assessment order	Advance income Tax Paid	Balance of liabilities as per assessment, appeal tribunal	Remarks
2000	2001-2002	Nil	5,666,090	205,049	196,655	Writ to High Court
2001	2002-2003	Nil	3,401,210	314,311	1,337,232	Writ to High Court
2002 to 2004	2003-2004 to 2005-2006	Nil	Nil	Nil	Nil	Assessment Finalized
2005	2006-2007	3,500,000	8,152,779	4,594,998	3,557,781	Writ to High Court
2006	2007-2008	2,900,000	5,680,645	3,859,092	1,821,553	Writ to High Court
2007	2008-2009	5,000,000	7,352,497	2,433,289	4,919,208	Writ to High Court
2008	2009-2010	5,600,000	11,474,592	5,550,263	5,924,329	Writ to High Court
2009	2010-2011	10,600,000	18,518,523	11,528,811	6,989,712	Writ to High Court
2010	2011-2012	27,000,000	28,605,017	17,707,799	10,897,218	Writ to High Court
2011	2012-2013	39,500,000	27,219,223	27,219,223	-	Appeal filed
2012	2013-2014	60,900,000	62,685,241	52,329,113	10,356,128	Writ to High Court
2013	2014-2015	74,600,000	75,577,613	62,364,983	13,212,630	Writ to High Court
2014	2015-2016	75,600,000	69,232,658	49,984,913	19,247,745	Writ to High Court
2015	2016-2017	61,400,000		38,666,230		Assessment not yet done
2016	2017-2018	35,600,000		31,970,138		Assessment not yet done
2017	2018-2019	40,700,000		33,952,462		Assessment not yet done
2018	2019-2020	41,200,000		24,938,790		Income Tax return not yet due
Total		**484,100,000**		**367,619,464**	**78,460,191**	

28.00 Insurance Act Relevant Information:

a) During the year under review nothing was paid to the directors of the company as board meeting and committee meeting attendance fee.

b) During the year under review no compensation was allowed to the Chief Executive Officer of the company or any member of the board for special services rendered.

c) During the year nothing was earned as premium against guarantees issued.

29.00 Net Assets Value Per Share (NAVPS)

29.01 Computation of Net Assets Value Per Share (NAVPS) without Revaluation: Tk. 19.25

The break up of the above amount is as under:

Particulars	Taka-2018	Taka-2017
Investments	102,441,554	108,324,583
Interest, dividend & rent outstanding	8,450,231	5,210,139
Amounts due from other persons or bodies carrying on insurance business	5,999,732	5,793,134
Sundry debtors	414,494,087	364,506,166
Cash & cash equivalent	697,019,449	692,771,515
Stationery in hand	364,152	383,635
Other accounts	571,041,491	546,164,938
Total Assets (A)	**1,799,810,696**	**1,723,154,110**
Balance of funds and accounts	83,421,012	77,479,409
Premium deposits	182,468,430	151,312,629
Liabilities & provisions	177,316,534	188,303,733
Sundry Creditors including provision for taxation	584,212,199	553,771,151
Total Liabilities (B)	**1,027,418,175**	**970,866,922**
Net Assets (A-B)	**772,392,521**	**752,287,188**
Face Value Per Share	**10**	**10**
Number of Shares (Actual) (C)	**40,125,000**	**40,125,000**
Net Assets Value per share (A-B)/C : Taka	**19.25**	**18.75**

29.02 Computation of Net Assets Value Per Share (NAVPS) with Revaluation: Tk. 24.06

The break up of the above amount is as under:

Particulars	Taka-2018	Taka-2017
Investments	102,441,554	108,324,583
Interest, dividend & rent outstanding	8,450,231	5,210,139
Amounts due from other persons or bodies carrying on insurance business	5,999,732	5,793,134
Sundry debtors	414,494,087	364,506,166
Cash & cash equivalent	697,019,449	692,771,515
Stationery in hand	364,152	383,635
Other accounts	764,178,431	739,301,878
Total Assets (A)	**1,992,947,636**	**1,916,291,050**
Balance of funds and accounts	83,421,012	77,479,409
Premium deposits	182,468,430	151,312,629
Liabilities & provisions	177,316,534	188,303,733
Sundry Creditors including provision for taxation	584,212,199	553,771,151
Total Liabilities (B)	**1,027,418,175**	**970,866,922**
Net Assets (A-B)	**965,529,461**	**945,424,128**
Face Value Per Share	**10**	**10**
Number of Shares (Actual) (C)	**40,125,000**	**40,125,000**
Net Assets Value per share (A-B)/C : Taka	**24.06**	**23.56**

	Taka-2018	Taka-2017

30.00 Earnings Per Share (EPS) (According to BAS 33): Tk. 1.99

The break up of the above amount is as under:
The Company calculates its Earnings per Share (EPS) in accordance with the International Accounting Standards (IASs) adopted as BAS-33. Calculation of EPS is shown below:

	Taka-2018	Taka-2017
Net Profit before Tax	120,978,510	116,183,507
Less: Provision for Taxation	41,200,000	40,700,000
Net Profit after Tax	**79,778,510**	**75,483,507**
No. of Shares	40,125,000	40,125,000
EPS Calculation:	**Tk. 1.99**	**Tk. 1.88**
01. Continuing Operations:		
EPS= Earnings to Ordinary shares	74,948,198	65,259,216
Weighted average no. of shares	40,125,000	40,125,000
	Tk. 1.87	**Tk. 1.63**
02. Including Extra Ordinary Income:		
EPS= Earnings to Ordinary shares	79,778,510	75,483,507
Weighted average no. of shares	40,125,000	40,125,000
	Tk. 1.99	**Tk. 1.88**

31.00 Contingent Liability:

There was a demand of Tk. 78,460,191 by the income tax authority for payment of tax in excess of the amount of management expenses claimed by the company during the accounting year 2000, 2001, 2005 to 2014. The company filed a writ to the High Court Division of the hon'ble Supreme Court of Bangladesh. for the year 2000, 2001, 2005 to 2010 & 2012 to 2014.

The Hon'ble High Court has disposed off the writ in favor of the company for some of the years while similar favorable order is expected for the rest of the years. Therefore the liability is contingent upon the final verdict of the court.

32.00 Subsequent Event:

a) The dividend for the year 2018 recommended by the board of directors on 30 April 2019 has not been considered as a liability in the financial statements which is in compliance with the Bangladesh Accounting Standard (BAS) 10 Para 12.

b) There is no other significant event that has occurred between the Financial Position date and the date when the Financial Statements were authorized for issue by the Board of Directors.

A.Q.M Wazed Ali	A.K.M Kamruzzaman	Biswajit Saha	Hamida Rahman
Chief Executive Officer	Director	Director	Chairman

Dated: Dhaka, 30 April 2019

DHAKA INSURANCE LIMITED

CLASSIFIED SUMMARY OF ASSETS IN BANGLADESH

AS AT 31 DECEMBER 2018

Class of Assets	Book Value (Taka)	Remarks
Statutory Deposit with Bangladesh Bank (10 years BGTBs)	25,000,000	Not quoted in Market
Shares (Market Value)	77,441,554	Quoted in Market
In Fixed Deposit Account with Banks	608,003,960	Realizable Value
In Short Term Deposit Account with Banks	81,925,110	Realizable Value
In Current Account with Banks	2,725,841	Realizable Value
Cash, Cheques and Stamp in Hand	4,364,538	Realizable Value
Accrued Interest	8,450,231	Realizable Value
Amounts Due from Other Persons or Bodies Carrying on Insurance Business	5,999,732	Realizable Value
Capital Work in Progress	241,606,673	At Cost
Fixed Assets	522,571,758	At cost less depreciation
Sundry Debtors	414,494,087	Realizable Value
Stationery and Forms in Hand	364,152	At Cost
Total	**1,992,947,636**	

A.Q.M Wazed Ali	A.K.M Kamruzzaman	Biswajit Saha	Hamida Rahman
Chief Executive Officer	Director	Director	Chairman

MABS & J Partners
Chartered Accountants.

Dated: Dhaka, 30 April 2019

DHAKA INSURANCE LIMITED

SCHEDULE OF FIXED ASSETS

AS AT 31 DECEMBER 2018

Annexure-A

Particulars	COST				Rate	DEPRECIATION				Written down Value as on 31.12.2018	Written down Value as on 31.12.2017
	Balance as at 01.01.2018	Additions during the year	Sold/Adj during the year	Total as at 31.12.2018		Depreciation as at 01.01.2018	Charged for the year	Sold/Adj during the year	Total as at 31.12.2018		
	1	2	3	4=(1+2-3)	5	6	7=(4-6)*Rate	8	9=(6+7-8)	10=(4-9)	11
Land	511,797,363	-	-	511,797,363		-	-	-	-	511,797,363	511,797,363
Furniture and Fixture	3,925,615	91,350	203,000	3,813,965	10%	2,738,863	123,653	151,400	2,711,116	1,102,849	1,186,752
Office Equipment	524,362	-	124,000	400,362	10%	380,689	12,422	85,087	308,024	92,338	143,673
Computers	5,304,282	518,801	-	5,823,083	20%	3,690,878	376,922	-	4,067,800	1,755,283	1,613,404
Electrical Equipment	688,253	295,066	-	983,319	20%	550,747	81,481	-	632,228	351,091	137,506
Telephone Installation	956,862	85,812	-	1,042,674	10%	718,617	51,279	-	769,896	272,778	238,245
Motor Cycle	984,581	-	-	984,581	20%	846,448	27,627	-	874,075	110,506	138,133
Motor Vehicle	35,843,851	-	-	35,843,851	20%	28,411,635	1,486,443	-	29,898,078	5,945,773	7,432,216
Office Decoration	2,979,154	-	136,000	2,843,154	10%	2,137,523	82,416	101,055	2,118,884	724,270	841,631
Air Cooler	1,079,163	-	270,000	809,163	10%	548,219	49,411	196,327	401,303	407,860	530,944
Other Assets	80,415	-	-	80,415	20%	63,776	4,992		68,768	11,647	16,639
Total	**564,163,901**	**991,029**	**733,000**	**564,421,930**		**40,087,395**	**2,296,646**	**533,869**	**41,850,172**	**522,571,758**	**524,076,506**

Note: 1) Land: Tk. 511,797,363

a) The quanty of 11.6985 decimal land (7.09 Katha) at 71 Purana Palton Line, Dhaka was bought on 22.02.2010 revalued on 05.10.17	Tk. 304,161,000
b) The quanty of 25.80 decimal land (15.64 Katha) at 47/3 Toyenbee Circular Road, Wari, Dhaka was bought on 26.06.2011	Tk. 207,636,363
Total	**Tk. 511,797,363**

2) Motor Vehicle: Tk. 35,843,851

This represents cost of 22 motor cars from time to time .

DHAKA INSURANCE LIMITED
SCHEDULE OF MANAGEMENT EXPENSES (ALLOCATED)
FOR THE YEAR ENDED 31 DECEMBER 2018

Schedule-A

Particulars	Taka-2018	Taka-2017
Staff Salary	57,524,904	54,392,477
Bonus	8,346,468	7,932,498
Office Rent	5,957,704	10,384,421
Rates & Taxes	225,967	236,269
Telephone	935,535	1,082,354
Electricity	3,176,529	1,672,707
Printing and Stationery	3,002,035	2,815,888
Postage and Telegram	399,909	371,935
Repairs and Maintenance	497,045	414,201
Travelling and Conveyance	1,153,291	1,113,765
Motor Expenses Fuel	3,998,432	3,994,325
Motor Expenses Maintenance	2,659,843	2,806,852
Staff Training	24,500	8,500
Entertainment Expenses	325,511	309,713
Staff Tea	266,416	291,806
Medical Expenses	132,132	117,794
Papers and Periodicals	74,290	76,343
Bank Charges	1,014,334	753,610
Insurance Premium	614,832	638,178
Co-Insurance Service Charge	74,615	14,487
Co-Insurance Management Expenses	5,066,524	3,712,498
Office Cleaning and Up-Keep	127,275	116,309
Group Insurance	81,682	47,186
General Expenses	2,956,670	2,060,271
Uniform	209,852	83,416
Registration and Renewal Fee	1,096,510	1,160,181
Employers Contribution to Provident Fund	2,455,698	2,312,783
AGM Expenses	184,316	138,335
Gratuity Fund	100,000	100,000
Total	**102,682,819**	**99,159,102**

DHAKA INSURANCE LIMITED
ALLOCATION OF MANAGEMENT EXPENSES
FOR THE YEAR ENDED 31 DECEMBER 2018

Schedule-B
Amount in Tk.

Class of Business	Gross Premium Income	Management Expenses	Stamp	Total
Fire	109,488,995	34,409,596	350,985	34,760,581
Marine Cargo	143,881,882	45,218,402	-	45,218,402
Marine Hull	5,320,046	1,671,955	-	1,671,955
Motor	19,712,244	6,195,057	94,790	6,289,847
Miscellaneous	48,326,585	15,187,809	67,200	15,255,009
Total 2018	**326,729,752**	**102,682,819**	**512,975**	**103,195,794**
Total 2017	**300,176,545**	**99,159,102**	**505,755**	**99,664,857**

ঢাকা ইন্স্যুরেন্স লিমিটেড

Dhaka Insurance Limited

Head Office : Dhaka Insurance Bhaban, 71, Purana Paltan Line, Dhaka-1000, Bangladesh.

Proxy Form

I/We ____

of ____

being a member of **Dhaka Insurance Limited** do hereby appoint

Mr./Mrs./Miss. ____

of ____

or (failing his/her)

Mr./Mrs./Miss. ____

of ____

as my/our proxy, to vote for me/us and on my/our behalf at the 19th Annual General Meeting of the Company to be held on 27th June, 2019 at 10.30 a.m. at Multipurpose Hall, Institution of Diploma Engineers Bangladesh, IDEB Bhaban,160/A, Kakrail, Dhaka-1000 and at any adjournment thereof at any ballot to be taken in consequence thereof.

Singed this ______________________ day of ______________________ 2019

Signature of Proxy : .... **Signature of Shareholder :** ....

Revenue Stamp Tk. 20/-

No. of Share Held : ....

Folio/BO ID No. : ....

Note;

1) This from of proxy, duly completed, must be deposited at least 48 hours before the meeting at the Company's Head office. Proxy is invalid if not signed and stamped as explained above.

2) Signature of the Shareholder should agree with the Specimen Signature registered with the Company.

ঢাকা ইন্স্যুরেন্স লিমিটেড

Dhaka Insurance Limited

Head Office : Dhaka Insurance Bhaban, 71, Purana Paltan Line, Dhaka-1000, Bangladesh.

Attendance Slip

I hereby record my attendance at the **NINETEENTH ANNUAL GENERAL MEETING** of the Company being held on 27th June, 2019 at 10.30 a.m. at Multipurpose Hall, Institution of Diploma Engineers Bangladesh, IDEB Bhaban,160/A, Kakrail, Dhaka-1000.

Name of Member/Froxy : ....

Folio/BO ID No. : ....

No. of Share Held : ....

Signature : .... **date :** ....

Note: **1. Shareholders attending meeting in person or by proxy are requested to complete the Attendance slip and submit the same at the entrance of the meeting hall.**

2. As per BSEC's Notification No. SEC/CMRRCD/2009-193/154 dated 24th October, 2013 "No benefit in cash or kind other than in the form of Cash Dividend or Stock Dividend, shall be paid to the holders of equity securities"

ঢাকা ইন্স্যুরেন্স লিমিটেড
DHAKA INSURANCE LIMITED
THE TRUSTED HOUSE OF INSURANCE

Head Office :
Dhaka Insurance Bhaban
71, Purana Paltan Line,
Dhaka-1000, Bangladesh.

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